



Florida School for the Deaf & the Blind

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AGENDA

ENROLLMENT COMMITTEE

January 13, 2023, at 8:30 a.m.

Moore Hall – Center for Learning and Development (CLD)

Call to Order - 8:30 a.m.

Roll Call

Dr. Tom Zavelson, Mrs. Christine Chapman, Mrs. June Ann LeFors, Mr. Matt Kramer

Public Comment

Limited to 3 Minutes per person.

Approval of Committee Meeting Minutes

Minutes, September 23, 2022, Enrollment Committee Meeting

Unfinished Business

None

New Business

Campus Enrollment and Withdrawal Updates
Parent Infant Program Updates
Student and Family Engagement Activities Updates
Professional Engagement Activities Updates

Committee Discussion

Questions & Answers

Next Meeting Date

April 14, 2023, time to be determined by staff.

Meeting Adjournment – 9:00 a.m.

Regular Board Meeting – 9:15 a.m. to follow.



Florida School for the Deaf & the Blind

Enrollment and Outreach Committee

MEETING MINUTES

September 23, 2022, 8:30 a.m.

Moore Hall, Room 215

Call to Order

Dr. Tom Zavelson, Chair, called to order the FSDB Enrollment/Outreach Committee Meeting at 8:30 a.m. in Moore Hall's room 215.

Attendance

Committee Members Present: Dr. Tom Zavelson, Mrs. Christine Chapman, Mrs. June Ann LeFors (arrived 8:34 a.m.), Mr. Matt Kramer.

Non-Committee Members Present: Mr. Terry Hadley

FSDB Staff Attendance:

Administration: Tracie Snow, President; Shelley Ardis, Administrator of Outreach and Technology Services; Scott Trejbal, Administrator of Instructional Services, Michael Johnson, Executive Director of Communication and Public Relations.

Staff: Cindy Brueckner, Recording Secretary.

Approval of Meeting Minutes

Mrs. Chapman moved to approve the Board Meeting Minutes of April 8, 2022. The motion was seconded by Mr. Kramer and was carried unanimously by the Committee.

Public Comment

No public comments were made.

Unfinished Business

Deaf and Blind Students Served in Florida School Districts

Ms. Ardis provided the Committee with a chart of all sensory-impaired students served in each school district in Florida. The chart was broken down into the following three categories Total # of Deaf, Total # of Blind, Total # of Deaf/Blind, Total Population, and the number of students from each district who attend FSDB. Ms. Ardis explained how this will help to strategically focus on the districts within the state that don't have the resources for the sensory-impaired students that are currently being served in those districts.

New Business

Ms. Ardis explained what strategic steps Outreach is taking to provide ESE Directors across the state with materials needed to be in compliance with Florida Statute F.S. 1003.57 (1)(b) (3.) *"The district school board annually provides information describing the Florida School for the Deaf and the Blind and all other programs and methods of instruction available to the parent of a sensory-impaired student."*

She explained that a box of materials would be provided along with a letter of introduction from President Snow. This letter will cover all the services FSDB can provide to school districts. The following is a list of what will be provided.

- Materials to share with families during IEP meetings. Contact information and reference links for:
 - Outreach evaluations
 - Tour requests
 - Admission procedures
 - Outreach events
 - How to schedule an FSDB Presentation

- Additional Activities with ESE Directors
 - Campus tour following the Institute of Small and Rural District (NEFEC) regional meeting that will be held in St Augustine.
 - Participation at the Deaf/Hard of Hearing and Blind/Visually Impaired Supervisor Contacts meetings.
 - Participation and Exhibit at the Florida Council for Exceptional Children (FCEC) conference

Ms. Ardis and President Snow answered several questions asked by the committee regarding the outreach activities.

Admissions Update

Ms. Ardis gave a brief overview of the data listed in the admissions update.

Status of Admissions (78) to enroll in the 2022-23 Year.

- 59 Eligible
- 5 Temporary Assignment
- 8 Ineligible
- 3 Cancelled
- 3 No Show

Withdrawal Reasons (15)

- 3 Accepted Diplomas
- 1 Exit to Work
- 8 Registered at another school in-state
- 3 Moved out-of-state

Admissions in Process (59)

- 6 New
- 38 File Review* (reviewing timelines for each state)
- 1 Ready to Schedule
- 14 Scheduled

Parent Infant Program

- Enrollment in the Parent Infant Program
 - Deaf 315

- Blind 219
- Deaf-Blind 22
- The on-campus toddler program has been expanded and rebranded to the “Stay and Play” program. Currently, there are 12 children/families participating in this program.

Outreach Activities – Everyone Knows Our Name

Ms. Ardis explained that she provided a concise list of all the outreach activities that have been and will be taking place including on-campus events as well as conferences and other outreach activities.

Dr. Zavelson mentioned he really thinks that FSDB should be represented at the conventions for doctors, which occur annually in Orlando. Mr. Kramer agreed that this would be beneficial if FSDB had a booth at these conventions.

Mrs. LeFors mentioned that St. Johns County hosts the competition “DEAFinitions,” and it would be great if we could host that here.

The next Enrollment Committee meeting will be on December 8, 2022. Dr. Zavelson thanked everyone and adjourned the meeting.

The meeting adjourned at 9:15 a.m.