I. Call to Order
II. Pledge of Allegiance
III. Roll Call
IV. Public Comments
   Limited to three minutes per person with a maximum of 45 minutes per meeting for all public comments.
V. Approval of Meeting Minutes
   Minutes, Board of Trustees Meeting, May 26, 2022
VI. President's Reports
   President's Report – Ms. Snow
   Human Resources – Ms. Bucca
   Communications and Public Relations – Mr. Johnson
   Legislative Report – Ms. Eccles
VII. Action Items
   1. Surplus Property
   2. 2022-2023 Operating Budget
   3. Reunification Plan
   4. Adjustment of Property Inventory Records
   5. Gregg Hall Construction
   6. QPR (Question, Persuade, Refer) Schoolwide Suicide Prevention Program
   7. 2022-2023 Professional Learning Catalog (NEFEC)
   8. Student Progression Plan: Changes and Additions for 2022-2023
VIII. New Business
   Election of Officers
   Committee Appointments
      • Audit Committee
      • Endowment Committee
      • Enrollment and Outreach Committee
IX. Unfinished Business
X. Department Updates
   Allied Health Services – Dr. Gustetic
   Boarding Program – Ms. Grunder
   Business Services – Ms. Mintzer
   Blind Department – Ms. Bogue
   Deaf Department – Ms. Saunders
   Instructional Services – Mr. Trejbal
   Outreach and Technology Services – Ms. Ardis
XI. Board Comments
XII. Adjournment
Attendance
Present: Mrs. Christine Chapman, Mr. Terry Hadley, Mr. Matthew Kramer, Mrs. June Ann LeFors, Mr. Owen McCaul.
Absent: Mrs. Pam Siguler and Dr. Thomas Zavelson.

Call to Order
Mr. McCaul, Chair, called to order the meeting of the Board of Trustees of the Florida School for the Deaf and the Blind at 8:30 a.m. The meeting was held in Moore Hall, Center for Learning and Development (CLD) on the FSDB campus.

Pledge of Allegiance
Blind Middle School student, Kayla Bodiford, and Deaf Middle School student, Carter Poropat, led the Board and the audience in the Pledge of Allegiance.

Staff Recognition – Teachers of the Year (TOY) and School Related Employee of the Year (SREOY)
The 2022-23 TOYs and SREOY were introduced by the 2021-22 TOYs or by President Snow.
Deaf Elementary School and Overall Teacher of the Year – Marissa Harrer
Deaf Middle School – Brianna Stroud-Williams
Deaf High School – Jessie “Jay” Girton
Blind Elementary School – Christina Sapp
Blind Middle School – Christian Lewis
Blind High School – Bill Ward
Physical Education – Scott Adolf
School-Related Employee of the Year – Kelly Simmons

Public Comment
Ms. Cally Treatto, Literacy Specialist, Deaf Elementary and Early Learning Center, spoke as a representative of the FSDB Education Association (EA) regarding the EA’s negotiations with the administration over the new salary schedule. She thanked the administration for prioritizing this issue and being transparent throughout the process. She thanked the Board and wished them a great Memorial Day.

Approval of Meeting Minutes
Mrs. Chapman moved to approve the minutes from the Regular Board of Trustees Meeting held on April 8, 2022. The motion was seconded by Mr. Hadley and approved unanimously by the Board.

President’s Report
Ms. Tracie Snow, President, updated the Board on all the end-of-year and graduation events that occurred over the last several days.
**Action Items**

**Action Item #1 - Surplus Property**

Board approval was requested for the disposal of surplus property. All items had an original purchase value in excess of $1,000.00.

*Mr. Hadley moved to accept Action Item #1, as presented. The motion was seconded by Mrs. Chapman and carried unanimously by the Board.*

**Action Item #2 – NEFEC Membership Contract for 2022-2023**

Board approval was requested for the 2022 – 2023 Northeast Florida Educational Consortium (NEFEC) Contract.

*Mr. Kramer moved to accept Action Item #2, as presented. The motion was seconded by Mrs. LeFors and carried unanimously by the Board.*

**Action Item #3 – BOT Administrator Salary Schedule**

Board approval was requested for the approval of the updated BOT Administrator Salary Schedule due to pay restructuring.

*Mr. Hadley moved to accept Action Item #3, as presented. The motion was seconded by Mr. Kramer and carried unanimously by the Board.*

**Action Item #4 - FY 2023-2024 Legislative Budget Request**

Board approval was requested for the Legislative Budget Request (LBR) for the fiscal year 2023-2024.

**Notes:**

The following issues are recommended for inclusion in the FY 2023-2024 LBR:

1. Cost to Continue for General Revenue and the Trust Funds.
2. A workload increase of $2,912,811 is requested in recurring General Revenue funds, which include:
   - $2,037,063, inclusive of benefits, to increase the base salary for 479 positions by $2 per hour, based on the number of workdays per year, within the Career Service, Selected Exempt Service, and Board of Trustees Administrator positions to address compression precipitated by increasing the state’s minimum wage from $13 per hour to $15 per hour.
   - $875,748, inclusive of benefits, to provide merit increases based on performance evaluations to all eligible staff members within the Career Service, Selected Exempt Service, and Board of Trustee positions. The merit increases will be scaled based on the number of workdays per year. For example, the recommended base amount is $1,000 for 190-day employees (10-month teachers and specialists) up to $1,368 for 260-day employees (12-month employees).

*Mrs. Chapman moved to accept Action Item #4, as presented. The motion was seconded by Ms. LeFors and carried unanimously by the Board.*

Discussion: There were several questions regarding performance evaluations that President Snow answered. Additional comments were made on increasing the pay for Boarding staff.
New Business
No New Business.

Executive Session
Mr. McCaul suspended the Board meeting at 9:25 a.m. The Board left the CLD conference room to attend the Executive Session.

At 10:08 a.m. the Board returned to the CLD. Mr. McCaul closed the Executive Session and reconvened the Board of Trustees meeting. He then requested a motion to consider the matter discussed during the Executive Session.

Mr. Hadley moved to ratify the FSDB Education Association (FSDBEA) contract negotiations discussed during the executive session. The motion was seconded by Mrs. LeFors and was carried unanimously by the Board.

Unfinished Business
No Unfinished Business.

Department Updates

Business Services
Ms. Trish McFadden, Executive Director of Training and Quality Assurance, introduced the new Executive Director of Transportation, Mr. Kevin Greene. Mr. Greene is retired after 22 years of service in the U.S. Army, and he comes to us from the Jacksonville Transportation Authority (JTA) after 11 years with JTA. President Snow and the Board welcomed Mr. Greene.

Dave Hanvey, USB Financial Advisor, explained the changes to the FSDB Endowment Funds I & II and the continued volatility in the markets. Mr. Hadley expressed his gratitude to Mr. Hanvey on behalf of the Board for all his work on the Endowment Funds.

Board Comments
The Trustees congratulated FSDB students, staff, and administration for another successful year. They thanked President Snow for her leadership over the past two years. Mrs. LeFors thanked her fellow Board members for their expertise and contributions to the school. Mrs. Chapman was happy that FSDB teachers and specialists will now be on the same salary scale as their St. Johns County School District counterparts. Mr. McCaul was also pleased about the salary increases for teachers and staff. He also mentioned that he graduated from FSDB 40 years ago today.

Adjournment
Meeting adjourned at 10:29 a.m.

I hereby certify that the foregoing minutes are accurate and complete to the best of my knowledge.

Tracie C. Snow       Owen B. McCaul
President        Board Chair
Welcome back to our Board of Trustees, staff members, students, parents, and community partners! I hope everyone is ready for a fantastic school year.

This July, I had the double pleasure of meeting and talking with our deaf alumni at the National Association for the Deaf in Orlando and our blind alumni when they came on campus for their alumni weekend. I will never tire of hearing their stories of growing up on the campus, what school was like, the teachers and staff that made a difference, the activities they participated in, the sports they played, and most importantly, how FSDB changed their lives.

FSDB will continue to do more, be more, and achieve more by implementing our 2023-2027 Strategic Plan this year. Our Strategic Priority Champions and their teams rolled up their sleeves this summer, had meetings, and started making plans. As we go through the school year, the Strategic Leadership team members shall share progress updates to the Board of Trustees and internal communications on Yammer. I will also provide updates to our internal and external stakeholders through my “President’s Posts.”

I look forward to partnering with our FSDB community as we, together, achieve our Strategic Priorities: Employee Recruitment, Retention, and Engagement; Success for Students; and Everyone Knows Our Name. As well as demonstrate our core values

- **Integrity and Respect:** The FSDB community is a cohesive group that serves with honor, care, kindness, and responsibility.
- **Safety and Security:** The FSDB community is committed to the protection and well-being of stakeholders.
- **Innovation:** The FSDB community welcomes change and embraces a continuous improvement mindset to encourage new methods to solve problems and foster creativity and growth.
- **Trust:** The FSDB community is committed to high-quality services and accountability through honest, reliable, and consistent actions.

I would like to close with a common sentiment often shared with me at alumni attended events: “I would not be who I am today without FSDB.” We should never think that we are just a public school. The work we ALL do as an FSDB community greatly impacts the lives of our students for years to come. This is why we shall stay committed to the vision of preparing each student for a lifetime of success.

#ThisisFSDB
Class Code Count

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Add/Delete

08216 Housekeeping & Laundry Manager, SES, 12-months to Maintenance Services
  Superintendent II, SES
08426 Fleet Assistant, Career Service, 12 months to Automotive Equipment Mechanic II, Career Service
08611 Rank II Teacher, BOT, 10-months to Coordinator of Admissions, 12-months, BOT Admin
08112 Distributed Computer Systems Specialist, Career Service, 12-months to Senior Network Systems Analyst,
08305 Research and Training Specialist, Career Service, 11-months to 12-months
08316 Specialist, Rank II, 14%, BOT, 11-months to 10-months
08390 Specialist, Rank III, 7%, BOT, 10-months to 11-months
08106 Specialist, Rank I, 7%, BOT, 10-months to 11-months
08098 Specialist, Rank II, 14%, BOT, 10-months to 11-months
08064 Administrative Assistant II, Career Service, 11-months to Staff Assistant
08096 Administrative Assistant II, Career Service, 11-months to Staff Assistant
08197 Data Base Consultant, Career Service, 12-months Data Base Analyst
08726 Specialist, Rank II, 7%, BOT, 12-months to 11-months
08520 Coordinator (Accountant Supervisor), BOT, 12-months to Assistant Director of Student Bank, BOT
08742 Grants Specialist II, Career Service, 12-months to District Support Coordinator VI (WPB), Career Service
08162 Senior Safety Specialist, SES, 12-months to Career Service
08418 Access Control Agent, Career Service, 12-months to Police Dispatcher, Career Service
08667 Behavioral Program Associate, Career Service, 10-months to Construction Projects Consultant I, Career Service, 12 Months
08485 Government Operations Consultant II, 12-months to Government Operations Consultant I
08369 Residential Instructor, Career Service, 10-months to Purchasing Analyst, Career Service, 12 Months
Service Awards

35 Years
Donna Johnson

30 Years
Darlene Powell
Wanda Smith
Cynthia Terry

25 Years
Mary Mintle
Sharon Griffiths
Missy Kaler
Michele Anderson
Michelle Wehr

20 Years
Jennifer Tompkins
Janet Powell
Colette Cook
James Crozier
Lia Ferrante
Carl Jacobson
Rosablanca Matteo
Lauren Rivera
Sally Satin
Pamela Campbell
Stacey Gorton
Wendy Williams
Maria Hernandez

15 Years
Janelle Berry
Ada Delgado
Curemia Dailey
Crystal Dawson
Ava Gallicchio
Jessica Behr
Karen Newton
Kristin Ocasio

10 Years
David Moore
Faye Rodgers
Rhoda Kearse-Thomas
Marissa Harrer
Randi Mitchell
Yvonne Samuels

5 Years
Brittany Eagle
Katelyn Tanner
Reed Burghoffer
Charlene Douthitt
Cristina Sapp
Keith Wdziezkowski
Carolyn Johnson
Brianna Sobik
Joseph Carbone
Lori Hall
Communications & Public Relations Department

August 12, 2022

This year-end report summarizes department activities and accomplishments, working with campus personnel from July 1, 2021, through June 30, 2022.

Leadership Communications

• We provided support to Tracie Snow in editing and posting her President’s Posts (videos and transcripts) and related information for internal sharing with staff members and dissemination online for parents/legal guardians and external stakeholders.

• We have developed a new “Health & Safety Protocols” page on the school’s website.

• Strategic Update booklet was mailed to approximately 180 State Legislators (State Senate and Congress, Governor’s Executive Office, and Department of Education top offices).

Safety & Crisis Communications

• Created a training video, “FSDB Mass Notification System—What You Need to Know,” for staff members on usage of the new lockdown system. The 19-minute video was produced in spoken English and ASL in collaboration with Safety & Facilities Operations and Training and Quality Assurance Departments.

• Updated the school’s Crisis Communications Plan, including protocols for alerts and messaging via Skylert, website, and social media.

• Prepared and issued Skylert and email messaging for parents/legal guardians and the adjacent neighborhoods on campus-wide lockdown, shelter-in-place, and tornado drills.

School-Level Newsletters

• Initiated school-level newsletters for information-sharing with parents/guardians on a consistent basis. Supplied departments with branded templates on Smore, an online app for each school. Contents included administrative announcements, school-level updates, student highlights, and content from athletics, boarding/recreation, parent services, and other campus departments. A total of 84 newsletters were created, resulting in 8,264 total views.

News Stories & Earned Media

• Posted 34 stories on the school website and social media.

• Over 5,447 radio spots (:30 and 1:00 seconds, not counting June), Cox Media aired public service announcements on WAPE-FM, WEZI-FM, WJGL-FM, WOKV-AM, and WXXJ-FM, voiced by FSDB alums Trent Ferguson and Marcus Roberts. Roberts later contributed background music for his PSAs.

• Garnered 25 earned media stories from a wide variety of sources, highlighted below:
Alumni featured in media:

- Expanding American Sign Language’s scientific vocabulary (Mandy Houghton, Alumnus) – Chemical & Engineering News, July 11, 2021
- Senior Heads to Ivy League Grad Studies After Graduation (Ryan McCleary, BHS Class of 2018) – University of Central Florida, July 7, 2021
- FSDB Blind grad and coach head to Tokyo for Paralympics (Daryl Walker, Blind Alumnus; Keith Young, FSDB PE Teacher) – St. Augustine Record, Aug. 18, 2021
- Meet the Paralympians with Florida ties competing in Tokyo (Daryl Walker, Alumnus) – Tampa Bay Times, Aug. 18, 2021
- Black History Month Spotlight: Jamie Mixon (Deaf Alumnus) – Gallaudet University, Feb. 17, 2022
- Deaf team members grow and inspire at Jacksonville Beach Chili’s (Tyler Powell, Deaf Alumnus) – News4Jax, April 14, 2022
- Trent Ferguson, Student Commencement Speaker, Found His Niche in Radio – South Florida State College, April 25, 2022

Students featured in media:

- St. Augustine teens are finalists in the international Braille Challenge Final (Savannah Lindberg and Taylore Sherman, BHS) – First Coast News, July 29, 2021
- What you can’t see in these gorgeous eyes (Dwayne Lewis, BHS) – First Coast News, Aug. 12, 2021
- Long time coming: FSDB girls hoops team treasures 1st playoff berth – News4Jax, Feb. 9, 2022
- FSDB Cheerleading Team wins three tournaments – The Daily Moth, Feb. 24, 2022
- FSDB is PLAYERS charity for Wednesday – Ponte Vedra Recorder, March 2, 2022
- Fiery Dragons: FSDB Girls’ Basketball Program Starting to Grow – St. Augustine Record, March 7, 2022
- Deaf Middle School students at the Deaf Golf Camp held at the TPC in Ponte Vedra – News4Jax, March 10, 2022
- Surprise! Jacksonville 11-year-old, inspired by sister, wins invention competition to help people with hearing loss (Daniela Torres, DMS) – First Coast News, March 23, 2022
- Ripples of inspiration reach Florida School for the Deaf and the Blind after CODA’s historic night at the Oscars (Luca-Bella Bonanno-White, DHS) – First Coast News, March 28, 2022
- SJC high school seniors to receive Citizenship Awards (Jose Giron-Ryes, BHS) – City of St. Augustine, April 12, 2022
- ‘A total package’: Kayla Debrow’s emergence as a must-watch player at Mike Glenn’s camp – Atlanta Journal-Constitution, May 19, 2022
- Graduates of the Florida School for the Deaf and Blind celebrate achievements – St. Augustine Record, May 27, 2022
- Braille Institute Names Winners of the 2022 Braille Challenge (Maely Porter, BEMS) – Braille Institute, June 27, 2022
Staff featured in media:

- Snake Hunters Remove 223 Invasive Burmese Pythons from the Everglades in Annual Challenge (Brandon Call, DMS Science Teacher) – Outdoor Life, Aug. 9, 2021
- Flagler Alum, Marissa Harrer, Represents FSDB as Their District Teacher of the Year – Flagler College, Jan. 3, 2022
- The Girl Scouts of Gateway Council honored FSDB President Tracie Snow as a St. Johns Women of Distinction on Sep 3. 2021
- The News4Jax on March 28, 2022, featured an interview with President Tracie C. Snow about the movie ‘CODA’ winning best picture and how it is shedding light on the deaf, hard of hearing, and their families.

Outreach

- On April 5, 2022, 150+ students and staff attended the Orlando Magic basketball game for their ASL/Deaf Awareness Night. The FSDB Dance Troupe performed on the court during pre-game activities, Senior Cassidy Dainty signed the National Anthem, and Senior Olivia Brown was honored at halftime for her 1,000 career points during her career with the FSDB Dragons Basketball team. The Magic surprised her with a custom team jersey with her last name and number!
- Formalized collaborative efforts with the Outreach Department on a variety of outreach initiatives, including videos for the Virtual Expanded Core Curriculum (ECC) Interactive Learning Series, branded flyers (see marketing collateral), and 13’ sail signs and directional signage to be used for campus events.
- On April 19, the FSDB Outta Sight band sang the National Anthem at a Jacksonville Jumbo Shrimp baseball game.

Advertisements

- Generated Facebook ad boosts - FSDB President Tracie C. Snow will be at "It’s A Deaf Thing – Deaf Expo" (2,966 reach, 328 engagements), and We are looking for our next Assistant Principal to lead our Deaf Elementary School! (4,891 reach, 355 link clicks).

Marketing Collateral

- Developed a 12-page Strategic Update booklet and mailed it to approximately 180 State Legislators (State Senate and Congress, Governor’s Executive Office, and Department of Education’s top offices).
- Created a variety of branded flyers for print and digital dissemination featuring Culinary Arts, Outta Sight Band, Athletics, Physical Education, ASL Classes, Braille Classes, Career Development Workshop, Parent Engagement Workshops, and Parent Infant Program Resources, Virtual Expanded Core Curriculum Interactive Learning Series.
- Created FSDB Brand Standards to help with campus-wide consistency and strengthen the FSDB identity and reputation. The FSDB Writing Style Guide was also designed to provide basic communication rules and standards to help those who write, edit and present on behalf of FSDB.
- Designed and implemented daily posts for a yearlong social media campaign (explained below) recognizing students, staff, departments, history, and more. Individual posts involve photographs and infographics with the body text explanation and/or background describing the focus areas for each day.
• Designed senior posters and season schedules for each FSDB Athletic team.
• Designed FSDB-branded promotional products (two-pocket folders, tote bags, jotters, stadium cups, pens, post-it pads, and magnetic clips) for distribution statewide via Outreach Services.
• Designed posters and other media for performing arts events (i.e., Dance Troupe, Elementary Dance Program, Blind Music Department, and Blind Elementary Theatre) that took place throughout the year.
• Completed rebranding of mascot logos of the FSDB Cobras and Dragons, including FSDB Athletics. This will help strengthen the Athletic Department and FSDB identity throughout the community.
• Designed yard signs for 2022-23 Teachers of the Year and School-Related Employee of the Year coordination with D&B Designs, in addition to 61 celebratory signs for graduating Class of 2022 seniors.
• Designed 13-foot sail signs for individual schools, student enterprises, athletics, and other events. In addition, corrugated directional signs were designed for events on campus, such as graduation.
• Designed double-sided foldable a-frame signs for FSDB Police and the front gatehouse.

Photography
• Carried out photography for various schools and department-based student activities, including individual athletic teams. There were 51 events covered this year.
• Created a portfolio folder of photographed buildings, banners, and various scenes around campus.

Videography
• Video production included the following:
  ○ Vocabulary Showcase, Blind and Deaf Elementary Schools
  ○ Halloween at Kids Town, Blind and Deaf Elementary Schools
  ○ Model PBIS School surprise presentation for the Deaf Elementary School
  ○ Holiday Music Concert and Spring Concert, Blind Music Department
  ○ Dance Troupe's Holiday Show, West Side Story, and Final Performance, Deaf High School
  ○ Athletic Awards, Senior Awards, Commencement Ceremonies, Blind and Deaf High Schools
  ○ Eighth Grade Celebration Ceremonies, Blind and Deaf Middle Schools
  ○ Fourteen episodes of “Where’s Walter?” fun, short videos produced for FSDB social media pages.
  ○ Mass Notification System Training video
  ○ Valentine’s Day with ELC Children for social media
  ○ 3 Mental Health Awareness videos - Bullying, Stress Mgmt. and Behavioral Assessment
  ○ “Welcome Back Students!” – Gore Bus Loop Parade and Pep Rally
  ○ Illusion Color Guard Performance at Usina Field
  ○ MacWilliams Hall Holiday Caroling and Greetings
  ○ Gingerbread Holiday House Exhibit – PBiS project
- Blind Golf Clinic – About Campus
- Ski Club Trip to Montana
- 2022 Braille Challenge - “Wizard of Oz.”
- Student Summer Send-Off music video

**Social Media and Website**

Created a social media campaign for the academic year to cover each day of the week:

- #FSDBStudentSpotlightSundays
- #FSDBMemorableMondays
- #FSDBTeacherTuesdays
- #FSDBWhereisWalterWednesdays
- #FSDBThrowbackThursdays
- #FSDBFunFactFridays
- #FSDBSupportStaffSaturdays

**Facebook**

- 14,387 likes (1,245 new), with 323 posts (103 previous year), 2,108,126 people reached (666,648 previous year), 3,422,765 impressions (1,212,669 previous year) on the main Facebook account.

**Instagram**

- 2,362 followers (414 new) with 430 posts (148 previous year), 449,141 impressions and 12,430 engagement (22,296 likes, 461 comments, 850 shares).

**Twitter**

- 1,513 followers, with 33 tweets, 54,383 impressions, 4,548 profile visits (1,614 previous year), and 112 mentions (70 previous year).

**YouTube**

- 53 videos uploaded with 124,650 views, an estimated watch time of 8,902 hours, 1,606,259 impressions, and 268 new subscribers (7,640 total).

**Vimeo/Livestreaming**

- 186 videos uploaded, with 22,230 views, 158,183 impressions, and 7,755 hours watched. 79 events were live-streamed.

**Website**

- Garnered 82,072 visitors (90% new) and 254,417 page-views with an average viewing time of 1:57 minutes. Percentage of visitors was 53% mobile/tablet and 47% desktop. A total of 558 people reached out to FSDB personnel via web contact forms; this figure does not include phone calls received.

**Museum**

- **559 people** from all across the country visited the school museum. Doors were open for tours 120 times. Tours were led by Museum staff and Outreach staff.
  - The Museum had bi-weekly community service hours for students in high school. Work included sorting through artifacts, cleaning up the archival room, rearranging files, compiling artifacts, and more.
- The Museum celebrated Deaf History Month by posting daily tidbits and trivia history on campus news via Yammer.

- DHS students and teachers learned about FSDB’s monthly student and school newsletters history and Black History.
The legislative process for the months of July and August is time for data collection, analysis, and preparing forecasts of coming revenues and expenses. The Legislative Office of Economic and Demographic Research spearheads this effort. Conferences for these analyses began on July 13. Education PreK-12 public schools enrollment was held on July 28 and PECO on August 5. The last estimating conference will be the Revenue Estimating Conference for the state’s General Revenue, to be held on August 16.

Legislative leadership staff are reorganizing as leadership transfer occurs from one legislative administration to the next. While the leadership change is not official until the Legislative Reorganization Session is convened following the November elections, the priorities of the incoming president and speaker are being developed and staffed now. Dates for the next Regular Legislative Session interim committee meetings have yet to be set. Still, they are expected to be called for December, January, and February leading up to the start of the Legislative Session on March 7, 2023. The Regular Session is constitutionally set for 60 days to end on May 5, 2023.

The proposed leaders for the House and Senate are:

Speaker Of the House of Representatives
Paul Renner
Palm Coast, Florida

President of the Senate
Kathleen Passidomo
Naples, Florida

REFERENCE NOTES: (To allow board members to follow along in the state budget development process, with each FSDB Legislative board report, I will include the following outline with a highlighted event indicating where the Legislature is that month in the overall process.)

- **The Legislative Budget Commission issues the Long-Range Financial Outlook.** State Agencies submit their 2023-24 Legislative Budget Requests.
- The Legislature reviews the agencies’ budget requests and receives status reports on prior session issues.
- The Governor makes his budget recommendations 30 days prior to the onset of the legislative session.
- House & Senate committees workshop the budget
- Each chamber passes an independent appropriations bill.
- The differences between the bills are resolved through a budget conference by members of the House and Senate.
• The product of the conference process is the Conference Report of the General Appropriations Act.
• Once both chambers adopt the GAA, the Governor has line-item veto authority as he signs the bill.
• The Governor, with the consensus of the House and the Senate, executes the budget and develops the base for the next cycle.
• Fiscal Analysis, in Brief, is released in August.
• Final Budget Report released in December.

Submitted by:
Patsy Eccles, Legislative Specialist
SUBJECT: Surplus Property

PROPOSED BOARD ACTION

Board approval is requested for the disposal of surplus property. All items had an original purchase value in excess of $1,000.00.

Attachment: Surplus Property List

Presenter/Department: John Wester, Comptroller
Attention: Julia Mintzer, Business Services Administrator

Subject: Surplus Review Board Report

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<td>55985</td>
<td>braille note apex</td>
<td>8 yrs.</td>
<td>$3,695.00</td>
</tr>
<tr>
<td>137</td>
<td>55986</td>
<td>braillesense</td>
<td>8 yrs.</td>
<td>$3,695.00</td>
</tr>
<tr>
<td>138</td>
<td>55987</td>
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<td>$3,695.00</td>
</tr>
<tr>
<td>139</td>
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</tr>
<tr>
<td>140</td>
<td>55989</td>
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<td>$3,695.00</td>
</tr>
<tr>
<td>141</td>
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<td>$3,695.00</td>
</tr>
<tr>
<td>142</td>
<td>55992</td>
<td>braillesense</td>
<td>8 yrs.</td>
<td>$3,695.00</td>
</tr>
<tr>
<td>143</td>
<td>55994</td>
<td>braillesense</td>
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</tr>
<tr>
<td>144</td>
<td>55996</td>
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</tr>
<tr>
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<td>55997</td>
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</tr>
<tr>
<td>146</td>
<td>55998</td>
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</tr>
<tr>
<td>147</td>
<td>56016</td>
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<td>$1,314.00</td>
</tr>
<tr>
<td>148</td>
<td>56047</td>
<td>imac</td>
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<td>$1,318.56</td>
</tr>
<tr>
<td>149</td>
<td>56054</td>
<td>braille note apex</td>
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</tr>
<tr>
<td>150</td>
<td>56056</td>
<td>braille note apex</td>
<td>8 yrs.</td>
<td>$3,740.00</td>
</tr>
<tr>
<td>151</td>
<td>56057</td>
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</tr>
<tr>
<td>152</td>
<td>56058</td>
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<td>$3,740.00</td>
</tr>
<tr>
<td>153</td>
<td>56059</td>
<td>braille note apex</td>
<td>8 yrs.</td>
<td>$3,740.00</td>
</tr>
<tr>
<td>154</td>
<td>56060</td>
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<td>8 yrs.</td>
<td>$3,740.00</td>
</tr>
<tr>
<td>155</td>
<td>56062</td>
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</tr>
<tr>
<td>156</td>
<td>56063</td>
<td>braille note apex</td>
<td>8 yrs.</td>
<td>$3,740.00</td>
</tr>
<tr>
<td>157</td>
<td>56064</td>
<td>braille note apex</td>
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<td>$3,740.00</td>
</tr>
<tr>
<td>158</td>
<td>56065</td>
<td>braille note apex</td>
<td>8 yrs.</td>
<td>$3,740.00</td>
</tr>
<tr>
<td>159</td>
<td>56066</td>
<td>braille note apex</td>
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<td>$1,422.00</td>
</tr>
<tr>
<td>160</td>
<td>56123</td>
<td>imac</td>
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<td>$1,429.00</td>
</tr>
<tr>
<td>161</td>
<td>56125</td>
<td>imac</td>
<td>7 yrs.</td>
<td>$1,429.00</td>
</tr>
<tr>
<td>162</td>
<td>56126</td>
<td>imac</td>
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<td>$1,429.00</td>
</tr>
<tr>
<td>163</td>
<td>56128</td>
<td>eaton ups 9130</td>
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<td>$1,285.00</td>
</tr>
<tr>
<td>164</td>
<td>56144</td>
<td>braille note apex</td>
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</tr>
<tr>
<td>165</td>
<td>56166</td>
<td>catalyst 2960-x24</td>
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<td>$2,108.70</td>
</tr>
<tr>
<td>166</td>
<td>56185</td>
<td>vinyl cutter</td>
<td>7 yrs.</td>
<td>$1,259.00</td>
</tr>
<tr>
<td>167</td>
<td>56188</td>
<td>changing table</td>
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<td>$1,675.00</td>
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<tr>
<td>168</td>
<td>56216</td>
<td>macbook</td>
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</tr>
<tr>
<td>169</td>
<td>56324</td>
<td>macbook</td>
<td>6 yrs.</td>
<td>$1,310.00</td>
</tr>
<tr>
<td>170</td>
<td>56329</td>
<td>macbook</td>
<td>6 yrs.</td>
<td>$1,310.00</td>
</tr>
<tr>
<td>Line No.</td>
<td>FSDB Property Item No.</td>
<td>Property Description</td>
<td>Age</td>
<td>Acquisition Cost</td>
</tr>
<tr>
<td>---------</td>
<td>------------------------</td>
<td>--------------------------</td>
<td>-------</td>
<td>------------------</td>
</tr>
<tr>
<td>171</td>
<td>56356</td>
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<td>$1,310.00</td>
</tr>
<tr>
<td>172</td>
<td>56510</td>
<td>data domain system</td>
<td>6 yrs.</td>
<td>$2,625.00</td>
</tr>
<tr>
<td>173</td>
<td>56515</td>
<td>hp proliant server</td>
<td>6 yrs.</td>
<td>$1,979.01</td>
</tr>
<tr>
<td>174</td>
<td>56516</td>
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<td>6 yrs.</td>
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<tr>
<td>175</td>
<td>56517</td>
<td>hp proliant server</td>
<td>6 yrs.</td>
<td>$1,979.01</td>
</tr>
<tr>
<td>176</td>
<td>56524</td>
<td>garment printer</td>
<td>6 yrs.</td>
<td>$18,639.00</td>
</tr>
<tr>
<td>177</td>
<td>56545</td>
<td>braillenote apex</td>
<td>5 yrs.</td>
<td>$1,912.10</td>
</tr>
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<td>braillenote apex</td>
<td>5 yrs.</td>
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</tr>
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</tr>
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<td>braillenote apex</td>
<td>5 yrs.</td>
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</tr>
<tr>
<td>181</td>
<td>56549</td>
<td>braillenote apex</td>
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<td>$1,912.10</td>
</tr>
<tr>
<td>182</td>
<td>56624</td>
<td>macbook</td>
<td>5 yrs.</td>
<td>$1,406.00</td>
</tr>
<tr>
<td>183</td>
<td>56645</td>
<td>braillenote apex</td>
<td>5 yrs.</td>
<td>$1,912.10</td>
</tr>
<tr>
<td>184</td>
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<td>macbook</td>
<td>5 yrs.</td>
<td>$1,212.00</td>
</tr>
<tr>
<td>185</td>
<td>56734</td>
<td>topaz video magnifier</td>
<td>4 yrs.</td>
<td>$2,295.00</td>
</tr>
<tr>
<td>186</td>
<td>56934</td>
<td>macbook</td>
<td>3 1/2 yrs.</td>
<td>$1,550.00</td>
</tr>
<tr>
<td>187</td>
<td>57072</td>
<td>eaton ups rack mount</td>
<td>2 yrs.</td>
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</tr>
<tr>
<td>188</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>189</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>190</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total $73,629.41

In accordance with FSDB guidelines, the above list of surplus items exceeding $1,000.00 have been reviewed by the Surplus Review Board and have been deemed to be outdated, obsolete, irreparable, and of no further use to this school. This list is being submitted for approval for proper disposal and removal from FSDB campus grounds.

**Review Board Members:**

Signed:

Kim Whitwam

Signed:

Shelley Ardis

Signed:

Corbett Owens
SUBJECT: 2022-2023 Operating Budget

PROPOSED BOARD ACTION

Board approval is requested for the fiscal year 2022-2023 Operating Budget.

Attachment: 2022-2023 Operating Budget

Presenter/Department: Alison Crozier, Executive Director of Budget Management
**FY 2022-23 SPECIAL CATEGORY - RISK MANAGEMENT INSURANCE (103241)**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>From General Revenue</td>
<td>$398,592.00</td>
</tr>
<tr>
<td>From Administrative Trust Fund</td>
<td>$44,556.00</td>
</tr>
</tbody>
</table>

**FY 2022-23 GENERAL REVENUE FUND (104166)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>41,828,534.00</td>
</tr>
<tr>
<td>Other Personal Services</td>
<td>2,994,379.00</td>
</tr>
<tr>
<td>Expense</td>
<td>4,464,800.00</td>
</tr>
<tr>
<td>Operating Capital Outlay</td>
<td>1,363,200.00</td>
</tr>
<tr>
<td>Food Products</td>
<td>202,150.00</td>
</tr>
<tr>
<td>Special Categories:</td>
<td></td>
</tr>
<tr>
<td>Professional Supplements</td>
<td>140,689.00</td>
</tr>
<tr>
<td>Overtime</td>
<td>138,293.00</td>
</tr>
<tr>
<td>Students Home on Weekends</td>
<td>2,082,645.00</td>
</tr>
<tr>
<td><strong>TOTAL GENERAL REVENUE FUND</strong></td>
<td>$53,214,690.00</td>
</tr>
</tbody>
</table>

**FY 2022-23 ADMINISTRATIVE TRUST FUND (104166)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Personal Services</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Expense</td>
<td>2,500.00</td>
</tr>
<tr>
<td><strong>TOTAL ADMINISTRATIVE TRUST FUND</strong></td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

* Carry forward appropriation is available if additional grants are awarded.

**FY 2022-23 FEDERAL GRANTS TRUST FUND (104166)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>1,268,566.00</td>
</tr>
<tr>
<td>Other Personal Services</td>
<td>353,989.00</td>
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<tr>
<td>Expense</td>
<td>448,185.00</td>
</tr>
<tr>
<td>Food Products</td>
<td>120,000.00</td>
</tr>
<tr>
<td>Operating Capital Outlay</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Overtime</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>TOTAL FEDERAL GRANTS TRUST FUND</strong></td>
<td>$2,201,740.00</td>
</tr>
</tbody>
</table>

* Carry forward appropriation is available if additional grants are awarded.

**FY 2022-23 GRANTS AND DONATIONS TRUST FUND (104166)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>1,018,695.00</td>
</tr>
<tr>
<td>Other Personal Services</td>
<td>1,171,111.00</td>
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<tr>
<td>Expense</td>
<td>407,533.00</td>
</tr>
<tr>
<td>Food Products</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Operating Capital Outlay</td>
<td>20,000.00</td>
</tr>
<tr>
<td>Overtime</td>
<td>4,000.00</td>
</tr>
<tr>
<td><strong>TOTAL GRANTS AND DONATIONS TRUST FUND</strong></td>
<td>$2,626,339.00</td>
</tr>
</tbody>
</table>

* Carry forward appropriation is available if additional grants are awarded.

**FY 2022-23 SPECIAL CATEGORY - PEOPLE FIRST ASSESSMENT (107040)**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>From General Revenue</td>
<td>188,416.00</td>
</tr>
<tr>
<td>From Administrative Trust Fund</td>
<td>37,183.00</td>
</tr>
<tr>
<td><strong>TOTAL FY 2022-23 SPECIFIC APPROPRIATIONS</strong></td>
<td>$58,716,516.00</td>
</tr>
</tbody>
</table>
## FY 2022-23 SPECIAL CATEGORY - CARRY FORWARD (130300)

(Per Section 1011.57(4), F.S.)

<table>
<thead>
<tr>
<th>Carry forward from General Revenue</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2021-22 Payables</td>
<td>2,773,892.13</td>
</tr>
<tr>
<td>FY 2021-22 Encumbrances</td>
<td>134,945.50</td>
</tr>
</tbody>
</table>

### FY 2022-23 Recommended Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Services - Maintenance/Construction</td>
<td>990,340.00</td>
</tr>
<tr>
<td>Construction</td>
<td>4,469,950.49</td>
</tr>
<tr>
<td>Furniture and Linens</td>
<td>152,750.00</td>
</tr>
<tr>
<td>Workforce Development Equipment</td>
<td>46,000.00</td>
</tr>
<tr>
<td>Allied Health Equipment</td>
<td>58,564.00</td>
</tr>
<tr>
<td>Vehicles and Equipment</td>
<td>363,461.00</td>
</tr>
<tr>
<td>Technology</td>
<td>1,050,070.00</td>
</tr>
<tr>
<td>Safety and Security</td>
<td>1,071,800.00</td>
</tr>
<tr>
<td>Structural Enhancements</td>
<td>552,500.00</td>
</tr>
<tr>
<td>Property Enhancements</td>
<td>220,800.00</td>
</tr>
</tbody>
</table>

**Subtotal - Recommended Projects**: 8,976,235.49

### Emergency Reserve - Disaster Recovery

**Emergency Reserve - Operating**: 1,200,000.00

Minimum of 5% and up to two months average General Revenue expenditures based on the prior fiscal year: 7,440,215.47

**TOTAL CARRY FORWARD FUND**: $20,525,288.59

### FY 2022-23 SPECIAL CATEGORY - NONOPERATING TRANSFER AUTHORITY

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>From Administrative Trust Fund (180007)</td>
<td>130,000.00</td>
</tr>
<tr>
<td>From Federal Grants Trust Fund (180200)</td>
<td>16,000.00</td>
</tr>
<tr>
<td>From Federal Grants Trust Fund (181259)</td>
<td>171,500.00</td>
</tr>
<tr>
<td>From Federal Grants Trust Fund (185080)</td>
<td>130,000.00</td>
</tr>
<tr>
<td>From Federal Grants Trust Fund (220030)</td>
<td>40,000.00</td>
</tr>
<tr>
<td>From Grants and Donations Trust Fund (181259)</td>
<td>20,000.00</td>
</tr>
</tbody>
</table>

**FY 2022-23 TOTAL APPROPRIATED FUNDS**: $79,749,304.59

### History:

7-1-22 All figures, except carry forward and nonoperating transfers, tie to Laws of Florida, Ch. 2022-156
SUBJECT: Reunification Plan

PROPOSED BOARD ACTION

Board approval is requested for the FSDB Reunification Plan in alignment with HB 1421.

Note: "Each district school board and charter school governing board shall adopt, in coordination with local law enforcement agencies and local governments, a family reunification plan to reunite students and employees with their families in the event that a school is closed or unexpectedly evacuated due to a natural or manmade disaster. This reunification plan must be reviewed annually and updated, as applicable."

Attachment: FSDB Reunification Plan

Presenter/Department: Julia Mintzer, Administrator of Business Services
Florida School for the Deaf and the Blind

Emergency Management Plan: Reunification Plan

Reunification: Emergency Response Procedures

Policy

This Reunification Plan is designed to provide for the safe reunification of students and staff members with their families after a critical incident.

Definitions

Reunification is the means for the safe, orderly, and documented reunion of students, staff members, and their families in the event of an emergency evacuation or school closing.

Unified Command derives from the Incident Command System and describes the authority structure during a critical incident where several agencies/organizations respond and coordinate for an effective response. This includes but is not limited to coordination among the FSDB Incident Command Team, Police, Fire, and the Emergency Operations Center.

School Incident Commander means the school’s on-site representative during a critical incident. The President is designated as the primary Incident Commander with the Administrator of Business Services serving as the alternate. The school Incident Commanders deploy the Incident Command System, as appropriate. The Chief of Campus Police serves as the Incident Commander for the law enforcement response to a critical incident.

Secure Assembly Site means the pre-determined location on campus, or within walking distance of the campus, where students will be evacuated to as a preliminary site until transportation to the reunification site is arranged.

Reunification Site means a pre-determined location with the capacity to accommodate a full-scale reunification event. This site will be coordinated by a Reunification Site Incident Commander and staffed by the FSDB Reunification Team. The site will be divided into pre-designated areas for student assembly, parent check-in, parent waiting, interview rooms, student-parent reunification, and reunification site incident command. All required equipment for this purpose will be contained in the FSDB Reunification Kits, which will be made available upon deployment of the FSDB Reunification Team.
Mitigation and Prevention Procedures

Maintain a secure campus.

Maintain accurate student attendance rosters and staff member schedules.

Participate in emergency preparedness drills.

Maintain staff vigilance in reporting suspicious activities via a call to Campus Police, a call/text to 911, and/or a report to FortifyFL.

Response Procedures

In the event of a critical incident that requires reunification, all staff members shall:

- Stay calm and follow directions to reunify students and staff members with their families.
- Report student/staff accountability.
- Monitor the crisis communication messaging being shared by the Incident Command Team.
- If directed to lockdown, staff shall remain locked down until directed to proceed to the Secure Assembly Site (on-campus – bus loops; off-campus – Davenport Park near the library on the corner of San Marco and San Carlos) in preparation for transportation to the Reunification Site (Saint Johns River State College).

Staff members with students already outside of the campus, will not return but make their way to the designated Secure Assembly Site at Davenport Park. They will remain at that location until they have been directed to return to campus or until transportation arrives to relocate them to the Reunification Site.

Staff members shall remain with their students while being transported to the Reunification Site.

Upon arrival to the Reunification Site, staff members shall check-in with members of the FSDB Reunification Team located in the Student Assembly Area. After being checked-in, students will receive a green band, with their name written on it, to indicate that they have been checked-in and are waiting for parent pick-up.

If any student or staff member has information related to the investigation, they will also be given a red band and will not be released for parent pick-up until they have spoken with a law enforcement investigator. Students and staff members with red bands will be
moved to an investigation holding area. After the interview has been completed and/or evidence collected, the student will be escorted back to the Student Assembly Area.

Students that are 18 years of age or older may check themselves out of the Reunification Site Student Assembly Area.

Staff members and students will not be permitted to return to campus to retrieve their personal belongings or vehicles until the scene has been released by law enforcement.

Reunification: Incident Command Team Protocols

Incident Commander

☐ Disseminate the FSDB Emergency Management Plan to the Incident Command Team (ICT) and the President’s Advisory Team (PAT) for an annual review of protocols to determine if any revisions are necessary. The Emergency Management Plan shall include a well-developed Reunification Plan.

☐ Confirm reunification locations in advance, for both on-campus and off-campus reunification. Work with the Liaison to establish agreements with community resources for an off-campus reunification. When selecting an off-campus location, consider accessibility issues, meaningful traffic patterns, and clear routes for pedestrian traffic within the facility.

☐ Identify a clear chain of command and maintain a roster of ICT members, to include alternates for each position on the team. This roster shall be published annually and be included in the Emergency Management Plan. The Incident Commander shall make immediate revisions to team assignments in the event of changes in personnel or restructuring of the campus organizational chart.

☐ Collaborate with the School Safety Specialist to communicate and practice the staff response and incident command protocols outlined in the Reunification Plan.

☐ Activate the Incident Command Post, at an announced location based on the nature of the incident, to initiate a threat assessment and determine the appropriate course of action based on the information available from law enforcement.

☐ Once a determination is made that reunification will occur, ensure that the reunification event has been initiated via deployment of the Incident Command Team and crisis communications messaging. Confirm that Campus Police has notified the Saint Augustine Police Department.
(SAPD) and the Saint Johns County Sheriff’s Office (SJSO) of the decision to conduct a reunification off-campus at Saint Johns River State College (SJRSC).

☐ Work with law enforcement to facilitate the release of students from campus buildings to the on-campus Secure Assembly Site (bus loops) through coordination with department administrators and Transportation staff members.

☐ Confirm if students and staff members are waiting at the off-campus Secure Assembly Site (Davenport Park).

☐ Work with the Incident Command Team to implement the Reunification Plan calmly and efficiently.

☐ Exercise authority for the overall management responsibility for the incident and obtain periodic updates from deployed ICT Officers and Chiefs.

☐ Reassign personnel within the Incident Command System organization, based on the needs of the incident.

☐ Ensure incident safety.

☐ Ensure that a system is in place to collect and share data to support decision-making around campus community lifelines.

☐ Set priorities and determine incident objectives and strategies to be followed.

☐ Approve the Incident Action Plan to include the determination of critical versus non-critical recovery functions.

☐ Approve resource requests and use of volunteers and auxiliary personnel.

☐ Approve Situation Reports in collaboration with the Public Information Officer.

☐ Authorize information release to the media.

☐ Work with the Planning Chief to conduct an after action assessment and prepare a report to document strengths, opportunities, and any proposed revisions to the plans and protocols.

☐ Order demobilization as needed.
Monitor and take action to enable the continuous operation of the campus community lifeline associated with communications.

Maintain and implement the FSDB Crisis Communications Plan (Appendix A).

Develop and publish Situation Reports in collaboration and consultation with the Incident Commander.

Assess the need for a Joint Information Center (JIC) to coordinate with responding agencies to support the development, verification, coordination, and dissemination of accurate, accessible, and timely information.

Determine any limits on information release according to direction from the Incident Commander.

Clearly notify the parents of the reunification site and the process for checking in to the site.

Notify the community of the emerging incident in a timely manner.

Develop accurate, relevant, accessible, and timely information for use in press/media briefings.
  - In all communications, convey a single focus of supporting families and survivors.
  - Deliver only unequivocal, accurate information to the families.
  - Guide family and survivor expectations from the beginning of the operation.
  - Accommodate family and survivor requests, to the maximum extent possible and recognize that some requests cannot be met.

Establish communications points of contact at the media staging area, reunification site, and hospitals.

Work with the Emergency Operations Center to establish a call center.

Serve as the campus spokesperson when deemed appropriate.

Obtain the Incident Commander’s approval of news releases and holding statements.

Make information and key messaging about the incident available to incident personnel.

Conduct periodic media briefings and arrange for media tours and interviews, as deemed appropriate.
Monitor and forward media information to the ICT that may be useful to incident planning.

Closely monitor social media and respond appropriately, if deemed necessary.
- Monitor if students are posting their locations on social media for accountability purposes.
- Monitor posts documenting photography and videography capturing the incident, response, and initial recovery.
- Update the community in a timely manner.

Participate in planning meetings.

**Safety Officer**

Monitor and take action to enable the continuous operation of the campus community lifeline associated with safety/security.

Maintain communication with the Incident Commander and Operations Chief to monitor the safety of all involved in the operation. This is not intended to duplicate the law enforcement presence but to supplement the effort.

Initiate roving safety assessments paying close attention to, but not limited to the following:
- Crowd safety and the evolving potential need for intervention.
- Possible traffic concerns that could result in danger.
- The need for relief as campus and community responders perform their roles throughout the incident.

Collaborate with the Chief of Campus Police and the Public Information Officer to develop and periodically review the Mass Notification Protocol (*Appendix F*).

Conduct preventative maintenance of all safety systems, to include lockdown alarms, located in tandem with fire alarm pulls stations at each point of egress.

Maintain well-stocked Safety Stations (*Appendix D*) and lockdown buckets.

Participate in planning meetings.

Review the Incident Action Plan for safety implications.

Ensure safety messages and briefings are made.
**Liaison Officer**

- Act as a point of contact for agency representatives.
- Maintain a list of assisting and cooperating agencies and their representatives.
- Coordinate donation management and assistance.
- Facilitate and maintain mutual aid agreements and memorandums of understanding.
- Monitor incident operations to identify current or potential organizational problems.
- Provide agency-specific demobilization information and requirements.
- Be prepared in this event to receive contact from the Governor’s Office, State Legislators, and State and Federal Agency heads sending their PIOs and teams for support and to provide immediate resources and assistance (i.e., the Florida Attorney General offering victim advocates). Be prepared to be notified of the Governor and his Cabinet to be on their way to the reunification site, as well as many other dignitaries and City or County Officials. Media will call in from all over the country once the incident is reported out. This has occurred in several active shooting incidents in Florida (i.e., Parkland and the Pulse Nightclub Shooting.) Consider establishing an area reserved and designated for high ranking elected and public officials to congregate and assemble.

**Planning Officer**

- Participate in planning meetings, providing current resource status, including limitations and capabilities of agency resources.
- Collect and manage all incident-relevant operational data.
- Supervise the preparation of the Incident Action Plan.
- Provide input to the Incident Commander and Operations in preparing the Incident Action Plan.
- Incorporate Transportation, Medical, Communications plans, and other supporting materials into the Incident Action Plan.
- Conduct and facilitate planning meetings.
- Compile and display incident status information.
Establish information requirements and reporting schedules for units.

Determine need for specialized resources.

Assemble and disassemble task forces that are not already assigned to Operations or Logistics.

Establish specialized data collection systems as necessary (e.g., weather).

Assemble information on alternative strategies.

Provide periodic predictions on incident potential.

Report significant changes in incident status.

Oversee preparation of the Demobilization Plan.

**Operations Chief – Campus Police, Facilities, Transportation, Allied Health, School Safety Specialist/Reunification**

Monitor and take action to enable the continuous operation of the campus community lifelines associated with safety/security, food/water/shelter, health/medical, energy, transportation, and hazardous materials.

Manage tactical operations associated with Campus Police, Facilities/Staging, Transportation, Allied Health Services, and Reunification.

Assure safety of tactical operations.

Collaborate with the Planning Chief to develop the operations portion of the Incident Action Plan.

Supervise execution of operations portions of the Incident Action Plan.

Request additional resources to support tactical operations.

Approve release of resources from active operational assignments.

Make or approve expedient changes to the Incident Action Plan.
Maintain close contact with Incident Commander, the Planning Chief, and other agencies involved in the incident.

Maintain communications with on-site law enforcement officials providing reunification site, perimeter, and traffic control.

Set-Up Team at Reunification Site:

Deploy the Set-Up Team by disseminating detailed diagrams showing set-up parameters and design for each location.

- Building Designations:
  - Building J – Parent Check-In.
    - Building J, the Criminal Justice Workforce Center, will be designated as the check-in area. This location includes ample parking for the arrival of parents, space to establish an exterior parent waiting area while parents complete check-in documentation, and a lobby area to welcome parents for check-in and guide them out the separate northwest door to direct parents to the reunification location. This location also includes additional space (J0149) to house the accountability management team to communicate with the check-in team. This will be crucial for maintaining updated student accountability/status information (technology, parent services, student accountability staff, representatives from law enforcement, fire, and the hospital). This building also houses classroom space where parent services designees may prepare parents with information and next steps prior to be sent to the family waiting area.
    - Building A, the administration area, will serve as the primary location for family members waiting for more information. Building S, the science building, will serve as an overflow for family waiting and will serve as the primary waiting area for parents of students engaged in investigative interviews. Building V, student services, will serve as the comfort station to provide meals for waiting family members.
    - Arrange for interpreters.
    - Arrange for victim advocates.
    - Distribute coded cards as we have updated information.
    - Establish a process for additional family members and parents to access parents waiting to learn news so that they may offer support.
    - Protect waiting parents from the media.
    - Provide families with a single point of contact so that they may count on regular updates from a consistent individual.
• Communicate clearly what families should expect to happen in the coming days.
• Provide families, who have been notified of a loss, with the appropriate information as they may request to know where their child is located.

- Building H – Student Assembly Area.
  - Building H, health sciences, will be designated as the student assembly area. This building is the most suitable location for our special population. It allows for organized student management based on age, sensory, and mobility needs. This space also allows for medical and counseling services. The entire FSDB student body may be housed in this single building based on the available square footage. This building is secured away from the check-in and waiting areas. The location of the building provides perimeter security as it does not have neighboring buildings on three sides. This is the only building with once public access point, enhancing law enforcement’s ability to manage traffic flow to the parent pick-up location. It is near Incident Command. It is situated close to two circular drives/parking lots allowing for easy bus loading and unloading (parking lot 8) and an organized parent reunification/pick-up area (parking lot 5).
  - Maintain updated attendance/accountability.
  - Provide staff members with instructions for maintaining organization, entertainment, nutrition, and the check-out procedure.
  - Maintain mental health/medical support.
  - Designate investigation rooms on the second floor where law enforcement will conduct interviews.

- Building C – Staff/Responder Check-In and Resource Staging
  - Building C, classrooms, will be designated as the Staff/Responder Check-In and Resource Staging. This building is located near the Incident Command and is walking distance from the staff designated parking area. The building provides space to brief staff members (auditorium – C0116), house supplies, and provide staff break/meal areas. This building is not conducive for family waiting or student assembly as it is too close to the parent check-in location (Building J).

- Building L – Incident Command.
  - Building L, the library, will be designated as the Incident Command location. This building is centrally located to provide easy access to each reunification area to ensure efficient communication and operation. This building has many windows and open spaces on the interior. This layout provides the ability for the incident command to collaborate and visually monitor exterior activity. This layout would
not provide the security and privacy needed for family or student staging areas.

- Exterior Signage and Parking Cones, per the established traffic plan.
  - Display directional signage – on SJRSC campus and on SR16 and Kenton Morrison. Signs shall be double-sided with reversible arrows, and if possible, reflective.
  - Provide directions to the check-in location, parking areas, waiting areas, and pick-up lot.
  - Direct the media to the staging area (San Sebastian Church).
  - Set up caution tape to visually delineate a boundary between Check-In and Student Assembly Area.

- Designate parking/traffic attendants to direct traffic through the campus road from each designated area as parents/guardians first arrive and then to the reunification area for student pick-up.

- Once set up is complete, the Set-Up Team will transition into the role of a Support Team. This team may act as a workforce for any and all functions deemed necessary by the Incident Commander (running food/water/supplies, relieving traffic monitors, student supervision, perimeter monitoring, etc.)

**Campus Police and Local First Responders:**

- FSDB Campus Police serve as the first responders for critical incidents on the campus. Upon notification of a critical incident, Campus Police will reach out to local first responders for assistance with the emergency response.

- The Chief of Campus Police, or his/her designee, shall immediately notify the Incident Commander of the nature of the event leading to a lockdown, evacuation, and reunification.

- Campus Police shall implement the following directives found in the Campus Police Departmental Standards Directives Manual: Active Shooter and Rapid Response 13.14 and Lockdown Response 13.15 *(Appendix Q)*, if the need for reunification is due to an active assailant event.

- Collaborate with the Safety Officer and the Public Information Officer to develop and periodically review the Mass Notification Protocol *(Appendix F).*

- Verify the nature of the lockdown alert and contact local law enforcement with guidance regarding the need for additional response. Collaborate with the Incident Commander to make the determination that reunification will occur.
- Coordinate with the St. Johns County Sheriff’s Office and the Florida Department of Law Enforcement to implement the directives pertaining to death notification.

- **Facilities:**
  - Maintain and implement the Safety and Facilities Operations Incident Response Plan *(Appendix G)*. This plan identifies team members and actions associated with the assessment, recovery, and evacuation of the campus. It also includes a prioritization of building spaces and a list of tools and materials to be maintained for emergency response and recovery.

- **Transportation:**
  - Maintain and implement protocols for revised bus schedules and protocols due to a lockdown and/or evacuation event.
  - Coordinate with Allied Health to secure mental health professionals to accompany students if they should depart by bus from the Reunification Site to go home.

- **Allied Health:**
  - Coordinate the assignment of medical and mental health staff at each designated location at the Reunification Site as well as hospitals where students or staff members have been transported based on information from Fire/Rescue.
  - Maintain a list of students in the Health Care Center.
  - Maintain a process to have medications available and ready to be transported rapidly.
  - Maintain a list of student medical conditions.
  - Ensure the availability of medical equipment.
  - Maintain and implement medical protocols in response to emergency incidents.
  - Mobilize the appropriate mental health staff members for the purpose of providing support to students.
  - Provide available informational materials to staff members on topics such as how to support students with the emotional recovery from a critical incident.
  - Identify students who may need long term mental health support or intervention and develop school and community resources to provide these services.
School Safety Specialist/Reunification:

- The School Safety Specialist shall coordinate with the appropriate public safety agencies for reunification training/drills.

- The School Safety Specialist shall coordinate with the appropriate public safety agencies, as defined in Florida Statute 365.171, that are designated as the first responders to a school’s campus to conduct a tour of such campus once every three years and provide recommendations related to school safety. The recommendations by the public safety agencies must be considered as part of the recommendations by the school safety specialist.

- Provide local first responders with campus maps and the emergency management plan, when necessary, based on revisions to the documents.

- Coordinate and implement drills to assess the readiness of students and staff members for response to a critical incident.

- Identify and train an evaluation team to critique all drills.

- Conduct an after action assessment and prepare a report to document strengths, opportunities, and any proposed revisions to the plans and protocols.

- Collaborate with the Training and Quality Assurance Department to deliver annual training on the procedures contained in the active assailant response plan, AlerT Training. (Florida Statute 1006.07).

- Serve as the alternate Reunification Site Incident Commander to maintain and implement the Reunification Plan when regular dismissal has been impacted based on the nature of the emergency. Serve as a direct liaison to the on-site law enforcement agencies and officials at the Reunification Site.

Logistics Chief – Student/Staff Accountability, Outreach/Technology, Instruction, Boarding

- Conduct an immediate student/staff injury assessment and provide for and implement a triage area, if needed.

- Collaborate with the Operations Chief to provide resources for incident personnel (facilities, food, transportation, communication, supplies, equipment, and medical services).
Maintain management of logistics responsibilities, in collaboration with the Reunification Site Incident Commander, related to site notification, site security, resource staging/supplies, student accountability, staff accountability, check-in, and parent information.

Provide logistical input to the Incident Action Plan.

Manage incident logistics.

Identify anticipated and known incident service and support requirements.

Request additional resources as needed.

**Student/Staff Accountability:**
- The Incident Command Team member responsible for collecting student and staff accountability information shall communicate, early and often, with the Logistics Chief information pertaining to missing and injured students and staff members.
- Establish a Missing Person Liaison.
  - Identify school liaisons to work with the accountability team and investigators in identifying/locating students that have self-evacuated, been transported to hospitals, or could be victims still in the school.

**Reunification Site Incident Commander – Notification:**
- Upon deployment by the FSDB Incident Command Team, contact the reunification site to establish the need for the facility and request dismissal of their campus.
- Contact the Saint Augustine Police Department (SAPD) and the Saint Johns County Sheriff’s Office (SJSO) to establish that they are assisting with the dismissal of the reunification site, in preparation for our arrival, and securing the perimeter and traffic flow.

**Reunification Team – Establish Site Security:**
- Coordinate the law enforcement presence, with an assigned interpreter, at every building to provide access control.
- Prior to site set-up, the SJSO will sweep the site for any hazards, IEDs, etc.
- Accommodate the traffic plan – SJSO and SAPD.
  - Parent entrance – SR16.
    - The parent entrance off SR16 allows for the waiting of cars as they enter the campus, due to the lengthy campus road, preventing congestion on SR16. This also allows for orderly parking direction and management.
  - Parent Parking for Reception – Parking lots 4, 3, 2.
• Based on the size of our student body, with 30% of our students being day students, parking will be prioritized in the following order: Lots 4, 3, and 2. These parking locations will be ample for our family needs.
  ▪ Parent Parking for Waiting – Parking lot 7.
  ▪ This parking area will be designated for family members awaiting information in Buildings A and V.
  ▪ Parent Parking for Waiting – Parking lot 1.
  ▪ This parking area will be designated for family members awaiting information in Building S (the overflow family waiting area).
  ▪ Parent Pick-Up – Parking lot 5.
  ▪ This parking area will be designated for parent pick-up as it is located near the student assembly area and allows for management of traffic flow and effective student/parent reunification.
  ▪ Parent Exit – Kenton Morrison.
  ▪ This exit allow quick egress for the parents. It is a two-way entrance that still allows for staff members to enter the campus and proceed to staff member parking at lot 8. If necessary, staff members may enter campus through the road near building M.
  ▪ Bus Entrance/Exit – Kenton Morrison.
  ▪ This entrance and exit allow students to be delivered to Building H efficiently, without being routed the same as parents entering the campus from SR16.
  ▪ Staff Entrance/Exit – Kenton Morrison.
  ▪ This entrance and exit allow staff members to enter the campus and efficiently proceed to staff member parking in lot 8. It is sufficiently segregated to allow maximum parking for staff members without impacting designated parent parking.
  ▪ Staff Parking – Parking lot 8, begin with the furthest point from Building H.
  ▪ This parking lot segregates staff parking to a single area on campus, thus allowing ample parking and staging for parents and first responders in other lots.
  ▪ This parking lot and loading dock area may serve as the drop-off area for food supplies to Building V and may serve as a parking location for first responders.

  o Lock building doors – SJRSC.
    ▪ Building H (student waiting area).
    ▪ Buildings A, S, and V (family waiting area).
    ▪ Provide FSDB with key access to the locked buildings.
Staff/First Responder Check-In and Resource Staging (Building C):

- The resource staging team coordinates the following tasks:
  - Management of supplies.
  - Management, check-in and check-out, of incident command team members and responders. Issue credentials for assigned staff and direct others to resource waiting area.
  - Identify and track resources assigned to and from Staging.
  - Respond to requests for resources.
  - Maintaining Staging Area in an orderly condition.

Supply List

- Attendance rosters
- Bins/Totes
- Blankets
- Building/Campus maps and floor plans
- Clipboards
- Computers
- Cones and caution tape – reception line.
- Emergency response telephone numbers
- Extension Cords
- First aid supplies
- Flashlights
- Markers
- Meals
- Megaphone and Batteries
- Mi-Fi devices
- Name tags
- Notebooks
- Parent Reunification Cards
- Pens and markers
- Pop-up tents for reception lines and student pick-up area.
- Portable Printers
- Porta-potty (Media Staging Area)
- Post-It Chart Paper
- Power strips
- Radios – 65 SaFO and 12 NIMS available
- Rope
- Signage
- Smart Phone Chargers
- Spare batteries and chargers for radios
- Staff cell phone numbers
- Staff emergency contact information
- Staplers
- Student emergency contact information
- Student health information
- Student photos
- Student Rosters – Transportation route books
- Student/Teacher schedules
- Supply storage – college and/or FSDB
- T-shirts identifying members of the ICT/Reunification Team
- Tape (Scotch and Duct)
- Tools
- Umbrellas
- Water
- Wi-Fi access codes

- Parent Check-In (Building J):
  - Provide interpreters.
  - Provide Spanish translators.
  - Parent Check-In Tables
    - Three tables in U-shape in lobby (J0100)
    - Center Table: Welcome, confirm reunification card is complete, verify that the parent has an ID, provide direction to the appropriate line based on the first initial of the last name of the student.
    - Left Check-In: Last Names A-M
    - Right Check-In: Last Names: N-Z
    - Enter front of building and exit through the courtyard (to the right).
    - Student Information – Skyward/Accountability Folder
    - Reunification Cards - parents fill out cards on clipboards
    - Alphabetized boxes at check-in and reunification to organize release cards.
    - After check-in, staff member will radio reunification team that parent is heading toward parent pick-up
    - Coded Parent Cards – Card Stock
      - Student Pick-Up – Building H
      - Parent Waiting (Unknown Student Status) – Buildings A (Primary) and Building S (Overflow)
      - Parent Waiting (Students in Interviews) – Building S

- Accountability Management Team – Collecting information from Check-In Informational Support Area (J0149)
  - Law Enforcement
  - Fire/Rescue
  - Mental Health Counselor
  - School Representative – Skyward/Accountability Folder Access
  - Logistics Chief
  - Technology Support

- Stage personnel standing outside to provide direction while waiting in line.
Stage personnel standing outside to direct parents once they have been given a coded card.

Parents will report to the assigned area and give the name of their child/children.

Picture I.D. will be required of the parent/guardian requesting the child/children for pick-up. Individuals, other than the parent/guardian, may only pick-up the child/children once permission has been granted by the parent/guardian via direct contact, and will be required to provide picture I.D.

Parents will be provided with card directing them to the correct location – waiting or student pick-up.

Reunification Runner will go to the student assembly area and get the child/children requested by the parent or adult, per the staff member at check-in requesting the child over radio transmission. The runner will escort the student back to the pick-up area.

Authorized individuals will be asked to sign a form indicating they picked up the child/children. The staff member releasing the students will also sign the form. The date and time will be indicated on the pick-up form.

If the child is in the first aid area of Building H the parent will be escorted to that area for reunification with their child/children.

If the child is being interviewed by law enforcement, the parent/guardian will be notified and directed to the appropriate waiting area in Building S.

Accountability Runner – Building H – Gather parent check-in card and pick-up card, staple, and update Logistics Chief at Building L.

Accountability Runner – Buildings A, S, and V – Gather parent check-in card, monitor information, and make notes to be shared with the Logistics Chief.

Staff/Family Check-In:

- Human Resources establish guidance for family inquiries/check-in related to staff reunification.

Outreach and Technology Services:

- Implement technology protocols to protect and recover technology infrastructure in response to a lockdown emergency. Coordinate with the Logistics Chief and ICT area Chiefs to obtain information specific to the area impacted, stakeholders impacted, and to communicate with the Chiefs if any network disruptions have occurred.
o Under the direction and in cooperation with the Logistics Chief, implement the IT incident response and disaster recovery process related to lockdown and any related elements of the emergency. If a building or the campus-wide data network/infrastructure is compromised, disaster recovery processes may include initiating access to services from another location on the campus, from off campus, or through the use of the disaster recovery site.

o Implement plans to provide remote services in the event of an evacuation or if some locations on campus are damaged, requiring staff members to work from alternate locations. If student spaces are impacted, in alignment with the ICT process, prepare and set-up the technologies needed in any spaces which students will occupy.

o Support the Reunification Site Incident Commander to ensure that technological resources are made available to support the reunification effort.

o Following an evacuation, when technology recovery processes are permitted, any equipment which may be damaged shall be collected for assessment and use in another location. If any equipment is found to be damaged, provide the information needed about the value of the equipment, impact on service delivery, and other information to the appropriate ICT Chiefs.

☐ Instruction:
  o Refine and implement the Instructional Continuity Plan (Appendix J), if required based on building closures or a campus-wide evacuation.

☐ Boarding:
  o Implement protocols to re-assign students to alternate locations on campus, if necessary due to building closures.

  o Implement protocols to establish a boarding environment at an off-campus site, if necessary due to a campus-wide evacuation.

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**Finance Chief – Procurement/Supplies, Payroll/Accounting**

☐ Manage all financial aspects of an incident.

☐ Provide financial and cost analysis information as requested.

☐ Maintain ongoing contact with the Incident Commander on all incident-related financial issues needing attention or follow-up.
Support the Reunification Site Incident Commander to ensure that fiscal resources are made available to support the reunification effort.


**Procurement/Supplies:**
- Maintain and implement an operating plan for the procurement of supplies and services in support of incident management needs.
- Procure supplies in support of department needs as requested for advanced incident preparation.
- Ensure supplies are received and delivered to departments as needs arise.

**Payroll/Accounting:**
- Provide guidance for staff members regarding coding of work hours to ensure that personnel time records are completed accurately.
- Ensure compensation and claims functions are being addressed relative to the incident.

**Scribe**

- Obtain deployment instructions from the Incident Commander.
- Maintain a timeline of key events during an incident.
- Document actions and keep track of any follow-up items that will need to be addressed.
- Collaborate with the Planning Chief and Public Information Officer to ensure that information and action items are being monitored and addressed consistently.

**Memorials**

The President’s Advisory Team will coordinate the logistics pertaining to memorial displays and campus services.

Extended Community Response Plan:
- Memorial Services – Communication with local partners to prepare for traffic, social media, VIPs, etc...
- Spontaneous Events – Political assemblies, remembrances, religious ceremonies, and rallies, etc....
• Impromptu Memorial Sites – Flowers, signs, cards, stuffed animals, and candles, etc.…

Contacts

American Red Cross
Call Center Resources
Lodging
Health Department
First Responders
Victim Assistance
Elected Officials
Emergency Management
Faith-Based Organizations
Hospitals
Salvation Army
Transportation Carriers
United Way
Community Emergency Response Team (CERT)
County Medical Examiner
State Attorney’s Office

Reunification Planning Resources

FEMA – Campus Emergencies Prevention, Response, and Recovery – Customized; Participant Guide for MGT-324; Louisiana State University

FEMA – Post-Disaster Reunification of Children: A Nationwide Approach

FEMA – Sample School Emergency Operations Plan

FSDB Reunification Plan 2012

International Association of Chiefs of Police – Guide for Preventing and Responding to School Violence – 1999

Marjory Stoneman Douglas Commission Hearing – April 10, 2019

Readiness and Emergency Management for Schools (REMS) Technical Assistance Center – Cypress Forest High School Sample Family Reunification Annex

Saint Johns County Emergency Operations Center – Family Reunification Plan

The “I Love You Guys” Foundation – The Standard Reunification Method SRM V2

The Role of Districts in Developing High-Quality School Emergency Operations Plan
SUBJECT: Adjustment of Property Inventory Records

PROPOSED BOARD ACTION

Board approval is requested to remove unaccounted-for-property items from the Tangible Personal Property Inventory Listing. These items were not found during two (2) consecutive inventory cycles and have been certified as unaccounted-for-property by the FSDB Comptroller. Pursuant to Rule 69I-21.002 and 69I-72.005(7) of the Florida Administrative Code, these items have been approved by the CFO of the State of Florida to adjust the property inventory records. There are a total of 3 items with a cost totaling $5,343.00. With accumulative depreciation, the total book value of the three items is $1,220.96.

Attachments: Write-Off Form, DFS Request, and DFS Approval

Presenter/Department: John Wester, Comptroller
May 9, 2022

John F. Wester, Comptroller
Florida School for the Deaf and the Blind 207
N. San Marco Avenue
St. Augustine, Florida 32084

Dear Mr. Wester:

A request was received, dated 4/11/22, to adjust the Florida School for the Deaf and the Blind's records for 3 state property items that have been reported missing during two physical inventories. The total acquisition cost of the property items was $5,343.00 and a carrying value of $1,220.96.

Under the authority set forth in Section 17.04, Florida Statutes, your request is hereby approved based on documentation you submitted as required by Rule 691-21.002, Florida Administrative Code. We recommend that your Department continue to follow the rules related to procedures for maintaining state-owned property. Additionally, we recommend that you maintain and enhance internal controls as needed in order to limit the potential for lost or stolen property in the future.

Sincerely,

Tammy A. Eastman, CPA
April 11, 2022

Department of Financial Services
Division of Accounting & Auditing Bureau
of Financial Reporting Tallahassee,
Florida

RE: Form DFS-A1-1951

1. Three items with net book value of $1,220.96 described as one (1) Embosser, and two (2) Braille Printers.

2. The items were not located during a recent annual inventory and are considered to be missing.

3. A duplicate search was instituted but failed to locate the items.

4. No procedural changes are indicated at this time.

5. I certify the accuracy of the information as it is recorded in FLAIR. Please call me if you have any questions.

Sincerely,

John F. Wester
Comptroller

Encl.
### MISSING ITEMS RECAP FOR 2021-2022 INVENTORY

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<td>CCL0001455</td>
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Total Missing Items: 3

Incident Report
22004408
FSDB Police
SUBJECT: Gregg Hall Construction

PROPOSED BOARD ACTION

Board approval is requested to enter into a contract exceeding $2,000,000 for the demolition and new construction of Gregg Hall.

Note: This project was estimated at $5,661,625 in alignment with the Public Education Capital Outlay Legislative Budget Request and the Campus-Facilities Master Plan. Escalation costs of $2,338,375 have been estimated based on current market conditions. The budgeted amount for this project will not exceed $8,000,000.

Presenter/Department: Guy Maltese, Executive Director of Safety and Facilities Operations
Subject: QPR (Question, Persuade, Refer) Schoolwide Suicide Prevention Program.

Board approval is requested for the continued use of the QPR (Question, Persuade, Refer) Suicide Prevention Training Program as required by 2020 Florida Statute 1012.583 and House Bill 1421.

Attachment(s): _h1421er.docx (flsenate.gov) HB1421(page 14/19 [11])

Department/Presenter: Allied Health Services/Stan Gustetic
SUBJECT: 2022-2023 Professional Learning Plan (NEFEC)

PROPOSED BOARD ACTION

Board approval is requested for the 2022-2023 Professional Learning Plan (PLC) developed by North East Florida Educational Consortium (NEFEC).

Attachments:
  • PLC Updates for 2022-2023

Presenter/Department: Randi Mitchell, Executive Director of Curriculum and Professional Development
PLC Updates for 2022-2023

- Updated all year numbers
- Removed year designations from Schools of Excellence component
- Made all components separate documents with links to a master spreadsheet with tabs for section, alphabetical, and numerical look-up.
- Added FCRR Reading endorsement pathway to Reading Endorsement by adding the names of the components in the table, including the combined Competency 1 and 2 course as follows:
  - Competency 1: Foundations of Reading Instruction
  - Competency 2: Application of Evidence-based Instructional Practices
  - Competencies 1 and 2: Reading Foundations and Evidence-Based Instructional Practices
  - Competency 3: Foundations of Assessment
  - Competency 4: Foundations & Applications of Differentiated Instruction
  - Competency 4: Differentiating Instruction in Reading
  - Competency 5: Demonstration of Accomplishment
- Updated NOELs Contacts
- Changed Headings in By Section tab of components to match DOE numbering system

Components Added/Revised:

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<tr>
<th>Name</th>
<th>Section</th>
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<th>Points</th>
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<td>an Effective Program</td>
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<tr>
<td>Child Outcome Summary Process</td>
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The following highlighted component numbers were added for banking points.

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<th>Components Added/Revised</th>
<th>Reading</th>
<th>Reading Bankable</th>
<th>SWD</th>
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FLORIDA SCHOOL FOR THE DEAF AND THE BLIND
Board of Trustees Meeting

Subject: Student Progression Plan: Changes and Additions for 2022-2023

PROPOSED BOARD ACTION

Board approval is requested for the following changes and additions made to FSDB’s Student Progression Plan which are a result of Legislative decisions and State Board Rule. The changes listed below are effective for the 2022-2023 school year.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Pages</th>
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<tbody>
<tr>
<td>Updated Table of Contents</td>
<td>2-5</td>
</tr>
<tr>
<td>Grammatical and punctuation errors</td>
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</tr>
<tr>
<td>Updated Language to Reflect Current Standards and Assessment language</td>
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<tr>
<td>Updated Language from Proficient to Achievement</td>
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<td>Added Updated B.E.S.T. Mathematics Standards Language</td>
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<td>Added Updated Required Instruction Language</td>
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<td>Added Updated State Assessment Language</td>
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<td>Added Updated Concordant Score Requirements</td>
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<td>Added Updated Graduation Requirements</td>
<td>48-49</td>
</tr>
<tr>
<td>Added Updated Requirements for Dual Enrollment Alternate Placement Options</td>
<td>53-54</td>
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<tr>
<td>Added Updated SJRSC Requirements for Alternate Placement</td>
<td>56</td>
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<tr>
<td>Added Updated School Counselor Information</td>
<td>58</td>
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</table>

Note: Due to the State Board of Education rule, during the 2022-2023 school year, sections of this document may need to be updated again.

Attachment(s): 2022-23 Student Progression Plan – sent to Board as an electronic document due to the file size.
Department/Presenter: Scott Trejbal, Administrator of Instructional Services
# Health Care Center Report

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<tr>
<td>(*Total includes all students that were admitted to the TCU.)</td>
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<td>(*ER visits, Opthalmology, Home)</td>
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## Sofia 2 Testing

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## Physicians/ Specialists

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## Dental Clinic Procedures

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## Dental Staff

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Mental Health

Training and Conferences

Erica Wortherly, Lucy Mitchell, and Dee Stoddard presented at the National Association of Social Workers-Florida Conference on June 10, 2022. The 3-hour presentation addressed the current social, emotional, and mental health challenges of students/youth with sensory impairments; communication barriers in counseling, adaptive counseling styles, and multidisciplinary team approaches in communities and schools; and ways to equip blind/visually impaired and deaf/hard of hearing youth and their families with the information and skills to get social, emotional, and mental health needs met.

Department Happenings

There have been several changes in the Mental Health Team. Marilyn Miller retired after 32 years at FSDB. We now have added Christian Rivera as a Behavior Specialist for the middle school students across campus and Deaf High School students when required. Alesia Milczarski will now be working with elementary and the ELC students across campus and Blind High School students when required.

We filled a recent Social Worker opening, Jessica Friedman began on July 1. She is a former FSDB student (Class of 2003) and graduated from the University of North Florida’s Master of Social Work program. She will be working primarily Deaf Middle School. Wendy Williams is now working primarily with Deaf High School students.

We are happy to have all the positions filled to meet the needs of the students and families.

Speech & Audiology

The Speech and Audiology Department is excited to be getting ready to start the 2022-2023 school year! We have welcomed a new speech-language pathologist to our department. Elizabeth "Lizzy" Gordon came to us on July 1 and quickly began learning our policies and procedures. We currently have one speech-language pathologist position available in the Deaf High School; hoping to hire someone to fill this position soon!

During the summer months, Dr. Amy Bassett (AuD), Dr. Jonnie Wells (AuD), and Lizzy Gordon (SLP) have provided support to the Admissions Department and participated in IEP meetings.
The Audiologists have been busy taking inventory of audiological equipment and updating their databases. They are ready to make earmolds and check students' amplification to make sure they are working properly after the long HOT summer months!

Once the Speech-Language Pathologists return from their summer break, they will begin scheduling students, meeting the new students that have been added to their caseloads, and becoming reacquainted with students whom they provided services to last year.

Everyone is looking forward to a new school year during which students grow in their abilities to use spoken language, build vocabulary to improve their written English skills and continue auditory development.

FoodService

Food Service is excited to start the 22-23 school year with new menus that will meet the needs and desires of the most dietary restrictions and express diversity in culture. We have new equipment to assist in making work more efficient and help ease the workload of the staff. Food Service successfully completed the Federal Audit with minimal discrepancies that were corrected immediately and were provided a superb rating. We will be operating close to a full staff at the start of the year, and with assistance from the CTE student workers program, we will be able to confidently complete our job with ease. We are looking forward to the 22-23 school year and all the exciting events that are already planned.

Stan Gustetic

Stan Gustetic
Administrator Allied Health Services
Summer Programs

FSDB offered a Day Camp for one week for students grades 3-5. Current FSDB students and non-FSDB students were eligible to attend. There were between 12 and 15 students who participated, four of whom were non-FSDB students. Activities included swimming, arts/crafts, team games, outdoor games, a scavenger hunt, kayaking, and a trip to the Alligator Farm.

FSDB also offered K-2 Camp and Reading Camp for currently enrolled students. There were 17 students who stayed in the dorms. Activities included swimming, board/card games, arts/crafts, and outside play.

Boarding ILS Curriculum

This summer, Boarding Directors and Supervisors have focused on revising the Independent Living Skills Program to be in better alignment with the new Strategic Plan. We discovered we could better meet the needs of our students by writing our own Curriculum instead of using a published program. Our goal is to provide real-life, relevant instruction and activities to ensure our students are ready to meet the challenges of life after FSDB.

Respectfully submitted by:
Kathleen Grunder
Administrator of Residential Services
General
Annual compliance reports – Annual Report of Agency Banking Relationships, pursuant to Rule 69C-9.005, Florida Administrative Code (F.A.C.), was submitted to the Division of the Treasury on June 21, 2022. 2021 E-payment Report to the Chief Financial Officer, pursuant to Rule 69C-4.009, F.A.C., was submitted to the Division of the Treasury on July 01, 2022. Copies of these reports will be on file in the Comptroller’s office.

Accounting
Fiscal Year End – FY 2021-2022 ended on June 30, 2022. The General Ledger for FSDB Agency Accounts were closed the evening of August 03, 2022. All reports, reconciliations, and the SWFR Compliance Checklist must be submitted to DFS by October 8, 2022.

Endowment and Student Bank
Fiscal Year End – FY 2021-2022 general ledger has been closed and adjusted. A final trial balance will be provided to the outside auditor.

Operating Budget FY 2021-2022
On January 14, 2022, the FSDB Board of Trustees approved Action Item 2, which authorized agency personnel to reallocate funds during the fiscal year close-out process. As of July 25, 2022, $172,897 was reallocated from Salary and Benefits to the Expense external category in General Revenue. This realignment reflects the Administration’s priority of maximizing available funds to support academic and operational programs.

Operating Budget FY 2022-2023
Annually, the Departments and Administration work collaboratively to develop the operating budget. Specifically, the Departments analyze their operations and submit their budget requests in June. The Administration considers 1) the current appropriation, 2) school and statewide priorities/mandates, 3) Departmental feedback and 4) fund maximization. These factors, coupled with meaningful stakeholder dialogue, are utilized to develop the original operating budget. The hard work, diligence, and mission focus of the FSDB community are reflected in the FY 2022-23 Operating Budget.

The summary below reflects the percentage change between the final FY 2021-22 General Revenue Operating Budget (104166) and the original FY, 2022-23, Operating Budget (104166).
### Category Total (104166)

<table>
<thead>
<tr>
<th>Category Total</th>
<th>Final FY2021-22 Operating Budget</th>
<th>Original FY2022-23 Operating Budget</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary/Benefits</td>
<td>42,953,877</td>
<td>41,828,534</td>
<td>-2.62%</td>
</tr>
<tr>
<td>Other Personal Services (OPS)</td>
<td>2,840,649</td>
<td>2,994,379</td>
<td>5.41%</td>
</tr>
<tr>
<td>Expense</td>
<td>4,381,012</td>
<td>4,464,800</td>
<td>1.91%</td>
</tr>
<tr>
<td>Operating Capital Outlay</td>
<td>504,466</td>
<td>1,363,200</td>
<td>170.23%</td>
</tr>
<tr>
<td>Food Products</td>
<td>212,150</td>
<td>202,150</td>
<td>-4.71%</td>
</tr>
<tr>
<td>Professional Supplements</td>
<td>116,990</td>
<td>140,689</td>
<td>20.26%</td>
</tr>
<tr>
<td>Overtime</td>
<td>121,355</td>
<td>138,293</td>
<td>13.96%</td>
</tr>
<tr>
<td>Students Home on Weekends (SHOW)</td>
<td>1,999,902</td>
<td>2,082,645</td>
<td>4.14%</td>
</tr>
<tr>
<td><strong>Appropriation Total (104166)</strong></td>
<td><strong>53,130,401</strong></td>
<td><strong>53,214,690</strong></td>
<td><strong>0.16%</strong></td>
</tr>
</tbody>
</table>

### Salary/Benefits:
From FY 2020-21 to FY 2022-23, the Salary and Benefit category reflects an overall increase of over 5%, approximately. The estimated 2.62% decrease from FY 2021-22 to FY 2022-23 is mainly attributable to several factors including an increased lapse factor, set aside reduction, and one funding reassignment.

### Other Personal Services (OPS):
The OPS category includes part-time employees, service contracts, and maintenance agreements. An overall increase of 5.41% is anticipated to support programs and initiatives including, but not limited to, the Parent Information Programs (PIP), FSDB website development, increased shipping volume, training associated with textbook adoption, Braille instruction, and increased part-time assistance in the Health Care Center.

### Expense:
The Expense category reflects a variety of expenditures including, but not limited to, academic, medical, and operational supplies, utilities, fuel, travel, fees, and attractive items. While the overall anticipated increase is 1.91%, it should be noted that nearly $400,000 of technology related supplies are recommended for funding in carry forward. This strategy supports the substantive increase reflected in Operating Capital Outlay (OCO) and maximizes fund utilization.

### Operating Capital Outlay (OCO):
The OCO category includes equipment with a useful life of greater than one year and a purchase price of at least $5,000 per item and textbooks with value equal to or greater than $250. The main budget drivers in this category are Braille books associated with the textbook adoption cycle and information technology items.
Food Products:
Food products represent the materials utilized by the Food Service staff members to prepare and serve breakfast, lunch, and dinner for the students. While the recommended General Revenue budget reflects a 4.71% decrease, it should be noted that a portion of the eligible expenditures will be supported through the National School Lunch and Breakfast program.

Professional Supplements:
Professional Supplements include coaching, extra-curriculars, and class sponsorships. These supplements are negotiated between the FSDB Education Association and the Administration. The 20.26% increase is reflective of the Fall 2021 negotiations.

Overtime:
Eligible employees receive compensation at their time and one-half rate for all hours physically worked over 40 hours in the pay week (Friday – Thursday). The estimated increase of 13.96% is primarily attributed to hosting four athletic events during FY 2022-23.

Students Home on Weekends (SHOW):
The SHOW program transports boarding students to and from their homes statewide weekly. The estimated 4.14% increase is reflective of the scheduled price escalation in the charter bus contract and increased staff member hours and rates associated with the program.

General Revenue Carry Forward:
Project managers submit General Revenue carry forward requests for consideration and are typically non-recurring in nature. Examples of FY 2022-23 Recommended Projects include, but are not limited to, the following:

   Professional Services – Maintenance/Construction
      ● Professional services to support the Gregg Hall and Kramer Hall renovation projects, and architects and engineers

   Construction
      ● Gregg Hall and Kramer Hall escalation costs

   Furniture and Linens
      ● Replace and/or update office furniture across several departments
      ● Replace boarding linens campuswide

   Workforce Development Equipment
      ● Merchandizing and culinary equipment, including a range top and combi-oven

   Allied Health Equipment
      ● Health Care Center and therapy equipment
      ● Food Service Dishwasher
Vehicles
- One man lift
- One bus and two vans
- One police vehicle

Technology
- Voice Over Internet Protocol (VoIP) phone purchase
- Information Technology equipment and related service agreements
- Center for Learning and Development (CLD) and Kirk Auditorium upgrades

Safety and Security
- Security Enhancements
- Fencing
- Way-Finding Signage

Structural Enhancements
- Settles Storefront
- Garage at the President’s Residence
- Flooring in the Cobra Corner
- Roofing

Property Enhancements
- Landscaping and site surveys

**ADVANCEMENT**
Traci Anderson, Executive Director of Advancement

<table>
<thead>
<tr>
<th>Donations for June 2022</th>
<th>Donations for June 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Donors = 148</td>
<td>Number of Donors = 260</td>
</tr>
<tr>
<td>Number of Gifts = 150</td>
<td>Number of Gifts = 263</td>
</tr>
<tr>
<td>Dollars Received = $21,779.06</td>
<td>Dollars Received = $70,881.18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current FY To Date</th>
<th>Previous Year to Date – Last FY to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Donors = 1617</td>
<td>Number of Donors = 1667</td>
</tr>
<tr>
<td>Number of Gifts = 3,226</td>
<td>Number of Gifts = 3,049</td>
</tr>
<tr>
<td>Dollars received = $1,682,770.42</td>
<td>Dollars received = $1,237,545.10</td>
</tr>
</tbody>
</table>

**Comparison of 20/21 to 21/22**
All key fundraising metrics continue to show positive trends. We mailed the School Year Report earlier in June 2021 than in June 2022, so we received gifts before the end of the 2020-2021 fiscal year. Thus, reports show higher donors and gifts in June 2021 than in June 2022. Donors
and gifts to the 2022 School Year Report will be reflected in July 2022 numbers. Advancement is 36% ahead of last fiscal year in dollars.

**BUSINESS SERVICES BULLETIN**

Julia Mintzer, Administrator of Business Services

In an effort to keep campus stakeholders updated on the latest and greatest in Business Services, status updates on initiatives and projects will be periodically posted on Yammer. Updates for **June 1st** and **July 5th** included the following information:

**Accounting, Budget Management, and Student Bank: June 1st**—The 2023-2024 General Revenue Legislative Budget Request (LBR) has been submitted to the Department of Education. We will monitor the progress of our request as the Department of Education incorporates it into their LBR to be presented to the State Board of Education later this summer.

Please join us in welcoming Jen Hiddleson back to the student bank!

**Advancement: June 1st**—Just as we recently submitted our LBR, it is never too early to begin thinking about 2023-2024 privately funded projects. Private funding requests will be gathered in January 2023. If you would like to learn more about this process, please reach out to Traci Anderson, our Executive Director of Advancement.

**Campus Police: June 1st**—Controlled campus access is an important aspect of school safety. If you have vendors/contractors scheduled to begin summer work, please make sure their team members have secured a **contractor badge**. **July 5th**—The vendor [Centegix] has completed the installation and testing of the mobile panic alert system (Alyssa’s Alert badge). All staff members will have access to electronic training during pre-planning, prior to being issued their badges. There is an opportunity for 11 and 12-month employees to attend training in July and secure their badges in advance of the start of the school year.

Due to the advancement of technology and the multiple options for contacting Campus Police in Microsoft Teams for non-emergencies and calling/texting 911 at the St. Johns County Sheriff’s Office for emergencies, the Campus Police Department will no longer utilize the emergency and non-emergency texting feature that has been provided in the past. When staff members visit Police Services to receive their Alyssa’s Alert badge, they will also be photographed and issued a new FSDB ID. The new ID will reflect updated contact information on the back to include FSDB Police, County text-to-911, suicide hotline, and FortifyFL.

Polices Services is the point of contact for any questions regarding the first responder training that will take place in Gregg Hall over the next few weeks. More information about the exercise may be found in the original **Yammer post**. This information has also been shared with the community.
Over the next couple of weeks, Arline Lagasse, our School Safety Specialist, will gather information from campus stakeholders in support of the annual Florida Safe Schools Assessment Tool (FSSAT). This tool is utilized for action planning as we remain committed to maintaining a safe and secure learning, living, and working environment.

**Safety and Facility Operations:** Projects are aplenty in this department! They include:

- **Kids Town** installation on June 6th. The buildings are adorable, and we cannot wait for the students to have fun, learn, and grow in their new play space. *(June 1st)*
- The **new sign** at Genoply received rave reviews. In time for the new school year, permanent lettering and lighting will be added to the structure – making it even more snazzy. *(June 1st)*
- The new **cooling tower** has been lifted into place. Kudos to the SaFO team for efficient project management of a complex mechanical replacement. *(June 1st)*
- The construction team continues to engage in weekly planning meetings as the priorities and initial plans for the new Gregg Hall are generated. Final design and engineering will take place when a Design/Build team has been contracted. We will provide updates as the project progresses and will engage the community in the Fall. *(July 5th)*
- New carpet has been installed throughout the Music Building. We recognize that the auditorium is a multi-use assembly space, and we anticipate that pre-planning training will be held in that location. Food and drinks, other than water, are prohibited from the space. If you are planning a training activity or event in the Music Building, please structure your schedule so that there is an opportunity to provide snacks or meals in another location. Many thanks to our Safety and Facilities Operations team for enhancing the space. *(July 5th)*

**Training and Quality Assurance:** *July 5th*—The Training and Quality Assurance team is well on their way to finalizing the plans for the Welcome Back Lunch to take place on the same day as Convocation. In addition to the opportunity to gather for a meal, staff names will be automatically entered into a drawing to win themed baskets. We look forward to seeing you soon!

**Transportation:** *June 1st—July 5th*—Do you know a bus driver? If so, do not be shy about sharing all of the great benefits of working at FSDB. If folks would like more information, please direct them to Kevin Greene, our Executive Director of Transportation.

**Emergency Preparedness:** *June 1st*—Today marks the start of hurricane season. Rest assured that the FSDB Incident Command Team is prepared. Please make sure to take some time to review your personal preparedness plan. *July 5th*—Members of the Incident Command Team are in the process of revising the FSDB Reunification Plan. This revised plan will further prepare us to reunify students and staff members with their families following a critical incident. We look forward to sharing more about the plan throughout this school year. Additionally, the School Safety Specialist has initiated the scheduling of our 2022-2023 emergency preparedness drills. Thank you for your ongoing participation and commitment to safety.

Please review safety and security procedures with your team members, visitors, and vendors. Everyone is expected to respond during a drill or actual incident. Ensure that you also have
systems in place to account for each of these groups. We are responsible for everyone on the campus.

**BUSINESS SERVICES—FACILITY RESERVATIONS**  
Denise Fernandez, Executive Assistant to the Administrator of Business Services

SchoolDude’s Facility Scheduling Direct (FSDirect) reservation portal boasted the highest number of facility use in 2021-2022 compared to the previous six years. Following the governor’s executive orders which lifted COVID restrictions, facility reservations were accepted and processed for staff and all qualifying external organizations (e.g., alumni groups and religious education counselors). Occupancy loads for each room resumed to their original number. However, although mandates were discontinued, some practices such as area disinfecting and masking were still desired by some staff, so sanitizing wipes and disposable masks were made available to those who requested them. Rooms were primarily utilized for trainings, meetings, extracurricular activities, ceremonies, and maintenance and repair. The 2021-2022 facility reservation data is on file in the Business Services Office.

**INVESTMENT PERFORMANCE**  
David Hanvey, CFP, Vice President-Wealth Management: UBS

Endowment I
During the month of June, the endowment decreased -$888,527.56 (-4.50%), -12.96% Year to Date, and decreased -9.71% for the trailing 12 months with a closing portfolio value of $17,685,879.25. Dividends and interest income totaled +$41,326.24 and accrued interest increased +$5,204.39. During the same period, the Benchmark decreased -4.49%, decreased -15.37%, and decreased -14.59% respectively. According to Bloomberg, the average moderate portfolio is down -15.60% as of June 1. Additionally, $150,000.00 was withdrawn during the month.

The markets underperformed during the month of June with the backdrop of war, high inflation, rising rates, and volatility in the financial markets. Both stocks and bonds have had their worst First Half start in 50 years. The S&P 500 declined by 8.25% during the month, bringing the 1st half of the year to a decline by -20%. U.S. consumer price inflation increased 9.1% year-over-year in June. The higher-than-expected inflation report caused fears that the Federal Reserve will be more aggressive in raising rates to fight inflation. Atlanta district chief Raphael Bostic alluded that a 100 bps hike in July is a feasible consideration. However, the Fed has been transparent about its intentions to raise rates and has telecasted that it is most likely to hike rates by 75 bps in July. UBS base case expects core inflation to begin to subside toward 4% by year-end, with risks continuing to remain to the upside.

Second quarter earnings season is upon us and we expect S&P 500 earnings per share (EPS) growth to be slower with forward guidance to be lower. Valuations have also been dropping...
and are becoming more attractive since the beginning of the year. In UBS base case, we do not foresee a recession this year. In addition, recession fears continue to put some focus that the Fed will actually cut rates in 2023. Looking ahead, we believe volatility will remain elevated. Our central scenario forecast for the S&P 500 has been downgraded to 3,900 (+1.00%) by year-end 2022.

Endowment II
During the month, the endowment decreased -$564,715.25 (-4.89%), -13.49% Year to Date, and decreased -10.90% for the trailing 12 months with a closing portfolio value of $10,907,515.01. Dividends and interest income totaled +$29,933.24 and accrued interest decreased -$403.94. During the same period, the Benchmark decreased -4.49%, -15.37%, and -14.59% respectively.

CAMPUS POLICE
Jerry Chandlee, Chief of Police

During the 2021-2022 school year, Campus Police Officers were able to present 57 classes to students as part of our School Resource Officer (SRO) program. These classes often include topics such as conflict resolution, D.A.R.E., emergency preparedness, rape aggression defense (R.A.D.), crime prevention, personal safety, bicycle safety, good character traits, building self-esteem, responsible decision making, demonstrating respect and courtesy, managing peer pressure, recognizing, and preventing bullying, understanding personal behavior and consequences, the dangers of vaping, and ending unhealthy relationships.

Investigator Arline Lagasse was promoted to Lieutenant and assumed her new role as the FSDB School Safety Specialist in September 2021. However, from January to June of 2022 Lieutenant David Moore served in both roles as the Operations Lieutenant and the interim School Safety Specialist due to Lt. Lagasse’s leave of absence.

Lt. Lagasse and Lt. Moore actively coordinated with multiple external stakeholders, which included the St. Johns County Sheriff’s Office, St. Augustine Police Department, St. Johns County School District, Florida Department of Education – Office of Safe Schools, and a mobile panic alert vendor for the implementation of the state-mandated mobile panic alert system in compliance with Alyssa’s Law. The Alyssa’s Alert system has been successfully installed and implemented for the start of the new school year.

Additionally, Lt. Lagasse recently completed her mandatory annual School Safety Specialist training with the Florida Department of Education – Office of Safe Schools.

Lt. Lagasse and Lt. Moore have instructed a total of 8 Assess, Lockdown, Evade, Resist, Tell (AlerT) training classes and 1 Comprehensive Student Threat Assessment Guidelines (CSTAG)
training class during the 2021-2022 school year. Combined, Lt. Lagasse and Lt. Moore chaired 12 Monthly Care Team (a.k.a. threat assessment) meetings and 10 Behavior Occurrence Review Team (BORT) meetings as well.

Lt. Moore instructed 9 cafeteria lockdown trainings for students.

The completion of the Florida Safe Schools Assessment Tool (FSSAT) is in progress and any recommendations will be identified in the FSSAT once it is completed.

Lt. Moore coordinated multi-agency public safety training involving the St. Augustine Police Department, St. Johns County Sheriff’s Office, St. Augustine Fire Department, and St. Johns County Fire Rescue at the Gregg Hall dormitory building from July 12th thru July 22nd. Since Gregg Hall is scheduled for demolition, it provided a unique opportunity for first responders to conduct in-service training on our campus.

FSDB Campus Police Officers completed Single Officer Response to Active Shooter training over a two-day period on June 8th and 9th at the First Coast Technical College firearms range. This training was instructed by the Florida Department of Law Enforcement and consisted of physical drills and high-intensity scenarios for single officer response. This course was designed to give officers the tactics and mental preparation needed to respond to an active shooter situation by themselves. The course stressed that in an active shooter incident, “time is lives.” Therefore, law enforcement officers cannot wait for backup, they must respond immediately to the threat and neutralize it.

Dr. Jerry Chandlee, Chief of Police, also served on the school safety expert panel for the Town Hall Meetings discussing the current state of school policing and school safety at the 2022 Florida Association of School Resource Officers Conference and the 2022 National School Safety Conference, which were both hosted in Orlando, FL.

EMERGENCY MANAGEMENT
Julia Mintzer, Administrator of Business Services

On July 14th, the FSDB Incident Command Team visited the Saint Johns County Emergency Operations Center where they engaged in a tour of the facility and received an overview of the EOC operation by Kelly Wilson, Deputy Director. This learning opportunity was well-received and further illustrated the alignment between FSDB emergency management systems and the roles of our community partners.

Since 2019, members of the FSDB Incident Command Team have engaged in multidisciplinary reunification planning meetings with local school, law enforcement, fire/rescue, and emergency
operations partners. Laura Nelson, EOC Coordinator, along with each member of the FSDB Incident Command Team, has recently conducted a thorough review of the draft reunification plan which is being presented to the Board of Trustees for review and approval in compliance with HB 1421. Throughout this next year, the FSDB Incident Command Team and other campus stakeholders will engage in reunification workshops to further assess and refine the plan. Any updates to the plan will be presented to the Board for approval prior to implementation.

SAFETY AND FACILITIES OPERATIONS
Guy Maltese, Executive Director of Safety and Facilities Operations

Project Management
- Cooling Tower project is complete, up and running.
- Concepts for the Cooling Tower security/privacy fencing or wall and small Hogle green space are underway.
- Vendor for memorial paver etching has been secured and fonts have been approved by the PAT.
- Campus Causeway sign has been replaced.
- Alfred – Douglas Greenspace project continues to move forward. Tree removal permits have been secured and scheduled for July 23. Fencing is in procurement.
- Gregg drawings are at 15% and advertisement is underway for the selection of qualified design build contractors. Weekly progress meeting continues. All furnishings, appliances, linens, and other “repurposeable” items have been removed from Gregg and stored. Bloxham is ready to receive students for the school opening. A construction fence was installed at the Gregg site.
- Preparations for the Kramer building renovations are underway for the selection of professional services.
- Hoge roof project is complete.
- COSA completed scheduled manhole renovations on campus.
- Facilities team has completed annual duct fogging.
- Household has completed annual deep cleaning, floor stripping, and waxing, as well as carpet cleaning.
- Music building’s new office furnishings, paint touch-ups, new carpet installation, water bottle fillers, and restroom countertops are complete.
- Summer “mini-renovation” of The Cobra Corner is complete.
- Fire hydrant replacement at palm row and bus loop is complete.
- Safety continues to monitor, drill, and test all fire safety, security, and mass notification equipment.
SaFO continues to manage projects in alignment with Campus/Facilities Master Plan and Public Education Capital Outlay (PECO) Legislative Budget Request. Project Management meetings are held regularly concerning safety/security, Essential Equipment Maintenance, Technology, and Facility Infrastructure Repairs. Meetings focus on new projects, progress of existing projects, and budget management.

TRAINING AND QUALITY ASSURANCE
Trish McFadden, Executive Director of Training and Quality Assurance

Training
The Training and Quality Assurance Department held, or will hold, the following training classes between July 1, 2022 and Aug 12, 2022: one CPI full course, nine CPI Refresher courses, seven CPR courses, two Alyssa Alert’s Training, one Lifeguarding Course, and one QPR course. All classes during pre-planning were held in-person.

With the fall semester fast approaching, TQA will be launching Moodle Courses that address Student Safety Issues as well as Alyssa’s Alert Training which will be released August 1, 2022.

A staff “Welcome Back Luncheon” is being coordinated by the TQA Department with lunch being catered by four local food truck vendors. This staff event will be hosted by an emcee with music, games, and a raffle with creative themed baskets donated by the President’s Advisory Team (PAT).

Strategic Planning
The 2022-2027 Strategic Planning is underway and the champions for each Strategic Priority have been working with their teams to bring the priorities to life and work towards implementation. Information will be shared with all staff during Convocation by President Snow.

The Champions for each group are as follows:

**Strategic Priority 1: Employee Recruitment, Retention, and Engagement** (Lexi Bucca, Trish McFadden, and Julia Mintzer)

**Strategic Priority 2: Student Are Ready** (Scott Trejbal and Randi Mitchell)

**Strategic Priority 3: Everyone Knows Our Name** (Michael Johnson and Shelley Ardis)
Soon after graduation, transportation for summer camp 2022 kicked off. A total of 51 students were transported to summer camps during the month of June. To accommodate all the transportation needs 5 SHOW routes and 5 yellow bus routes were developed. The yellow bus routes served Clay, Duval, Flagler, Putnam, and St. Johns counties while the SHOW routes traveled to Crescent City, Ocala, Wildwood, Ft. Meyers, Naples, Orlando, Winter Haven, Groveland, Lakeland, and Pensacola.

The bus fleet added 4 new school buses in June. The new buses are replacing 4 buses that were approved for surplus in January 2022.

The Transportation Department will welcome the bus drivers and chaperones back to campus on August 3, 2022, for three days of training, route reviews, and to drive their assigned bus routes. This practice enables staff to gain pertinent, required job-related training and allows them to drive their new bus routes prior to school starting to address any obstacles or issues that may interfere with their bus route and to get acclimated with their route prior to transporting students.

Staffing needs in the Transportation Department continue to be a challenge. Maintenance Technicians and Bus Operators are in short supply not only at FSDB, but across the state as well. We are currently in need of 2 Mechanic II employees as well as 5 Bus Operators. To begin the 2022/2023 school year, we have consolidated 9 routes into 8 routes. Transportation staff members will backfill day-to-day transportation vacancies until we may hire bus operators to fill the vacancies. The Transportation, Human Resources, and Communications & Public Relations staff members are brainstorming ideas to attract qualified applicants to these positions. Holding Job Fairs, advertising on social media platforms, and creating job postings that communicate why FSDB is a great place to work are just a few.

Respectfully Submitted,

Julia Mintzer
Administrator of Business Services
Performance review
as of June 30, 2022

Sources of portfolio value

Portfolio value and investment results

<table>
<thead>
<tr>
<th>Performance returns (annualized &gt; 1 year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTD</td>
</tr>
<tr>
<td>2021</td>
</tr>
<tr>
<td>05/31/2022 to 06/30/2022</td>
</tr>
<tr>
<td>Opening value</td>
</tr>
<tr>
<td>Net deposits/withdrawals</td>
</tr>
<tr>
<td>Div./interest income</td>
</tr>
<tr>
<td>Change in accr. interest</td>
</tr>
<tr>
<td>Change in value</td>
</tr>
<tr>
<td>Closing value</td>
</tr>
<tr>
<td>Net Time-weighted ROR</td>
</tr>
</tbody>
</table>

Net deposits and withdrawals include program and account fees.

Pending investments and/or reserve cash as of 06/30/2022: $0.61

Time weighted rates of return (net of fees)

<table>
<thead>
<tr>
<th>Performance returns (annualized &gt; 1 year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTD</td>
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<tr>
<td>2021</td>
</tr>
<tr>
<td>05/31/2022 to 06/30/2022</td>
</tr>
<tr>
<td>Your portfolio(%)</td>
</tr>
<tr>
<td>Consolidated Blended Index</td>
</tr>
<tr>
<td>BBG USAgg GvtCr Intr Aor&gt;</td>
</tr>
<tr>
<td>MSCI EAFE-NR</td>
</tr>
<tr>
<td>Russell 2000</td>
</tr>
<tr>
<td>Return objective: 5.50%</td>
</tr>
</tbody>
</table>

Consolidated Blended Index Start - Current: 2% BBG US Short TSY (1-3 M); 45% BBG USAgg GvtCr 5-10 Y; 24% Russell 1000; 9% Russell 2500 Equal Wtd; 6% Russell 2000 Growth; 2% MSCI Emerging Markets-NR; 12% MSCI EAFE Curr (USD)

Past performance does not guarantee future results and current performance may be lower/higher than past data presented.
Additional information about your portfolio
as of June 30, 2022

**Inception to date net time-weighted returns** (annualized > 1 year)

<table>
<thead>
<tr>
<th>ITD Performance</th>
<th>Start date to</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance</td>
<td>Start date</td>
</tr>
<tr>
<td>Consolidated</td>
<td>12/08/2014</td>
</tr>
<tr>
<td></td>
<td>06/30/2022</td>
</tr>
<tr>
<td></td>
<td>4.45%</td>
</tr>
</tbody>
</table>

**Benchmark composition**

Consolidated

**Blended Index**

Start - Current: 2% BBG US Short TSY (1-3 M); 45% BBG USAgg GvtCr 5-10 Y; 24% Russell 1000; 9% Russell 2500 Equal Wtd; 6% Russell 2000 Growth; 2% MSCI Emerging Markets-NR; 12% MSCI EAFE Curr (USD)
## Financial Markets Summary

as of June 30, 2022

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
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<tr>
<td>3 Year 06/30/2020 to 06/30/2019</td>
<td>0.57</td>
<td>-0.93</td>
<td>0.21</td>
<td>0.15</td>
<td>0.07</td>
<td>-0.18</td>
<td>-0.16</td>
<td>-3.21</td>
<td>-5.06</td>
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<td>5 Year 06/30/2018 to 06/30/2017</td>
<td>1.05</td>
<td>0.88</td>
<td>1.32</td>
<td>1.17</td>
<td>1.14</td>
<td>1.51</td>
<td>1.13</td>
<td>0.55</td>
<td>-0.75</td>
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<tr>
<td>7 Year 06/30/2016 to 06/30/2015</td>
<td>0.83</td>
<td>1.42</td>
<td>1.65</td>
<td>1.49</td>
<td>1.91</td>
<td>2.08</td>
<td>1.39</td>
<td>0.50</td>
<td>-0.29</td>
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<td>10 Year 06/30/2012 to 06/30/2011</td>
<td>0.60</td>
<td>1.54</td>
<td>1.79</td>
<td>1.62</td>
<td>2.10</td>
<td>2.38</td>
<td>1.45</td>
<td>0.11</td>
<td>-1.06</td>
</tr>
</tbody>
</table>
Disclosures applicable to accounts at UBS Financial Services Inc.

This section contains important disclosures regarding the information and valuations presented here. All information presented is subject to change at any time and is provided only as of the date indicated. The information in this report is for informational purposes only and should be used as a basis for an investment or liquidation decision. UBS FS account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. You should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise.

UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through our investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information, among other things, of the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and yours.

In our attempt to provide you with the highest quality information available, we have compiled this report using data obtained from recognized statistical sources and authorities in the financial industry. While we believe this information to be reliable, we cannot make any representation regarding its accuracy or completeness. Please keep this guide as your Advisory Review.

Please keep in mind that most investment objectives are long term. Although it is important to evaluate your portfolio’s performance over multiple time periods, we believe the greatest emphasis should be placed on the longer period returns.

Please review the report content carefully and contact your Financial Advisor with any questions.

Client Accounts: This report may include all assets in the accounts listed and may include eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such assets will distort the actual performance of your accounts and does not reflect the performance of your accounts in the fee-based program. As a result, the performance reflected in this report may vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance and prorated if one return objective is reached at any point in calendar days in the billing period. When shown on a report, the risk profile and return objectives describe your overall goals for these accounts. For each account you manage, or advise for which you are responsible, a return objective is selected to be your primary risk profile. If you have questions regarding these objectives or wish to change them, please contact your Financial Advisor to update your account records.

Performance: This report presents account activity and performance depending on which inception type you’ve chosen. The two options are: (1) All Assets (Since Performance Start). This presents performance for all assets since the earliest possible date; (2) Advisory Assets (Advisory Strategy Start) for individual advisory accounts. This presents Advisory level performance since the Latest Strategy Start date. If an account that has never been managed is included in the consolidated report, the total performance of that unmanaged account will be included since inception.

Time-weighted Returns for accounts / SWP/AAP sleeves (Daily periods): The report displays a time weighted rate of return (TWR) that is calculated using the Modified Dietz Method. This calculation uses the beginning and ending portfolio values for the month and weighs each contribution/withdrawal based upon the day the cash flow occurred. Periods greater than one month are calculated by linking the monthly returns. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. All periods shown which are greater than 12 months are annualized. This applies to all performance for all accounts before 09/30/2010, Advisory assets before 12/31/2010 and SWP sleeves before 04/30/2018.

Time-weighted Returns for accounts / SWP/AAP sleeves (Dailies): The report displays a time weighted rate of return (TWR) that is calculated by dividing the portfolio’s daily gain/loss by the previous day’s closing market value plus the net value of cash flows that occurred during the day, if it was positive. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. Periods greater than one day are calculated by linking the daily returns. All periods shown which are greater than 12 months are annualized. For reporting purposes, the Modified Dietz Method reflects the performance calculations used the account’s end of day value on the performance inception (listed in the report under the column “ITD”) and all cash flows were posted at end of day. As a result of the change, the overall rate of return (TWR) and beginning market value displayed can vary from prior generated reports. This applies to all performance for all assets on or after 09/30/2010, Advisory assets on or after 12/31/2010, SWP sleeves before 04/30/2018 as well as all Asset Class and Security level returns.

Money-weighted returns: Money-weighted return (MWR) is a measure of the rate of return for an asset or portfolio of assets. It is calculated by finding the daily Internal Rate of Return (IRR) for the period and then compounding this return by the number of days in the period being measured. The MWR incorporates the size and timing of cash flows, so it is an effective measure of returns on a portfolio.

Analyzed Performance: All performance periods greater than one year are calculated (unless otherwise stated) on an annualized basis, which represents the return on an investment multiplied or divided to give a comparable one year return.

Cumulative Performance: A cumulative return is the aggregate amount that an investment has gained or lost over time, independent of the period of time involved.

Net of Fees and Gross of Fees Performance: Performance is presented on a “net of fees” and “gross of fees” basis, where indicated. Net returns do not reflect deduction of advisory fees prior to 10/31/10 for fee-based accounts that are billed separately via invoice through a separate account billing arrangement. Gross returns do not reflect the deduction of fees, commissions or other charges. Fee-based accounts may contain investments that will reduce a client’s return. The compound effect of such fees and expenses should be considered when reviewing returns. For example, the net effect of the deduction of fees on annualized performance, including the compounded effect over time, is determined by the relative size of the fee and the account’s investment performance. It should also be noted that where gross returns are compared to an index, the index performance also does not reflect any transaction costs, which would lower the performance results. Market index data maybe subject to review and revision.

Benchmark/Major Indices: The past performance of an index is not a guarantee of future results. Any benchmark is shown for informational purposes only and relates to historical performance of market indices and not the performance of actual investments. Although most portfolios use indices as benchmarks, portfolios are actively managed and generally are not restricted to investing only in securities in the index. As a result, your portfolio holdings and performance may vary substantially from the index. For example, each index reflects an unmanaged universe of securities without any aduction for advisory fees or other expenses that would reduce actual returns. Cash flows were not reinvested and the investment was held to maturity. Any actual investment in the securities included in the index would require an investor to incur transaction costs, which would lower the performance results. Indices are not actively managed and investors cannot invest directly in the indices. Market index data maybe subject to review and revision. Further, there is no guarantee that an investor’s account will meet or exceed the stated benchmark. Performance information has been obtained from third parties deemed to be reliable. We have not independently verified this information, nor do we make any representations or warranties to the accuracy or completeness of this information.

Blended Index - For Advisory accounts, Blended Index is designed to reflect the asset categories in which your account is invested. For Brokerage accounts, you have the option to select any benchmark from the list. For certain products, the blended index represents the investment style corresponding to your client target allocation. If you change your client target allocation, your blended index will change in step with your change to your client target allocation.

Blended Index 2 - 8 - are optional indices selected by you which may consist of a blend of indexes. For advisory accounts, these indices are for informational purposes only. Depending on the selection, the benchmark selected may not be an appropriate basis for comparison of your portfolio based on it’s holdings.

For strategies that are highly customized, such as Concentrated Equity Solutions (CES), benchmarks are broad market indices included for general reference and are not intended to show comparative market performance or potential portfolios with risk or return profiles similar to your account. Benchmark indices are shown for illustrative purposes only.

Custom Time Periods: If represented on this report, the performance presented has been generated by customized periods that have been selected by your Financial Advisor in order to provide performance and account activity information for your account for the specified period of time only. As a result, only a portion of your account’s activity and performance information is presented in the performance report, and, therefore, presents a distorted representation of your account’s activity and performance.

Net Deposits/Withdrawals: When shown on this report, this information represents the net value of all cash and securities contributions and withdrawals, program fees (including wrap fees) and other fees added to or subtracted from your account beginning on the first day to the last day of the period. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals do not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities
are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an investment or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) are not reinvested. Use only official tax reporting documents (i.e. 1099) for tax reporting purposes. The classification of private investment distribution can be determined by referring to the official year-end tax-reporting document provided by the issuer.

Change in Accrued Interest: When shown on a report, this information represents the difference between the accrued interest at the beginning of the period from the accrued interest at the end of the period.

Change in Value: Represents the change in value of the portfolio during the reporting period, excluding additions/withdrawals, dividend and interest income earned and accrued interest. Change in Value may include programs fees (including wrap fees) and other fees.

Fees: Fees represented in this report include program and wrap fees. Program and wrap fees prior to October 1, 2010 for accounts that are billed separately via invoice through a separate account billing arrangement are not included in this report.

Performance Start Date Changes: The Performance Start date for accounts marked with a ‘^’ have changed. Performance figures of an account with a changed Performance Start Date may not include the entire history of the account. The new Performance Start Date will generate performance returns and activity information for a shorter period than is available at UBS FS. As a result, the overall performance of these accounts may generate better performance than the period of time that would be included if the report used the inception date of the account. UBS FS recommends reviewing performance reports that use the inception date of the account because reports with longer time frames are usually more helpful when evaluating investment programs and strategies. Performance reports may include accounts with inception dates that precede the new Performance Start Date and will show performance and activity information from the earliest available inception date.

The change in Performance Start date may be the result of a performance gap due to a zero-balance that prevents the calculation of continuous returns from the inception of the account. The Performance Start Date may also change if an account has failed one of our performance reporting requirements. In these instances, the account will be labeled as “Review Required” and performance prior to that failure will be restricted. Finally, the performance report will indicate that if you have explicitly requested a performance restart. Please contact your Financial Advisor for additional details regarding your new Performance Start Date.

Close Account Performance: Accounts that have been closed may be included in the consolidated performance report. When closed accounts are included in this report, the performance report will only include information for the time period the account was active during the consolidated performance reporting time period.

Important information on options-based strategies: Options involve risk and are not suitable for everyone. Prior to buying or selling an option investors must read a copy of the Characteristics & Risks of Standardized Options, also known as the options disclosure document (ODD). It explains the characteristics and risks of exchange traded options. The options risk disclosure document can be accessed at the following web address: www.optionsclearing.com/about/publications/option-risks.

Concentrated Equity Solutions (CES) managers are not involved in the selection of the underlying stock positions. The Managing the risk of the options selection in order to pursue the strategy in connection with the underlying stock position(s) deposited in the account. It is important to keep this in mind when evaluating the manager’s performance since the account’s performance will include the performance of the underlying equity position that is not being managed. CES use options to seek to achieve your investment objectives regarding your concentration stock position. Options strategies change the potential return profile of your stock. In certain scenarios, such as call writing, the call position will limit your ability to participate in any potential increase in the underlying equity position upon which the call was written. Therefore, in some market conditions, particularly during periods of significant appreciation of the underlying equity position(s), the CES account will decrease the performance that would have been achieved had the stock been held long without implementing the CES strategy.

Portfolio: For purposes of this report “portfolio” is defined as all of the accounts presented on the cover page or the header of this report and does not necessarily include all of the client’s accounts held at UBS FS or elsewhere.

Pricing: All securities are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranties or representations regarding the pricing of securities. The sources of pricing data and other qualifications concerning the pricing of securities. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian the custodian or broker for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

Ineligible Assets: We require that you hold and purchase only eligible managed assets in your advisory accounts. Please contact your Financial Advisor for a list of the eligible assets in your program. These reports may provide performance information for eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your advisory assets. As a result, the performance reported in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. Neither UBS nor your Financial Advisor will act as your investment advisor with respect to Ineligible Assets.

Variable Annuity Asset Allocation: If the option to unbundles a variable annuity is selected and if a variable annuity’s holdings data is available, variable annuities will be classified by the asset class, subclass, and style breakdown for their underlying holdings. Where a variable annuity contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the variable annuity to those sectors measured as a percentage of the total variable asset’s value as of the date shown.

This information is supplied by Morningstar, Inc. on a weekly basis to UBS FS. Asset allocation is based on the variable annuity which may not be current. Portfolio holdings of variable annuities change on a regular (often daily) basis. Accordingly, any analysis that includes a variable annuities may not accurately reflect the current composition of these variable annuities. If a variable annuity’s underlying holding data is not available, it will remain classified as Ineligible. All data is as of the date indicated in the report.

Accounts Included in this Report: The account listing may or may not include all of your accounts with UBS FS. The accounts included in this report are listed under the “Accounts included in this review” shown on the first page or listed at the top of each page. If an account number begins with “Q” this denotes assets or liabilities held at another financial institution. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Account name(s) displayed in this report and labels used for groupings of accounts can be customizable “nicknames” chosen by you to assist you with your recordkeeping or may have been included by your financial advisor for reference purposes only. The names used have no legal effect, are not intended to reflect any strategy, product, recommendation, investment objective or risk profile associated with your accounts or any group of accounts, and are not a promise or guarantee that wealth, or any financial results, can or will be achieved. All investments involve the risk of loss, including the risk of loss of the entire investment.

For more information about account or group names, or to make changes, contact your Financial Advisor.

Account changes: At UBS, we are committed to helping you track towards your financial goals that we may continue providing you with financial advice that is consistent with your investment objectives, please consider the following two questions: 1) Have there been any changes to your financial objectives regarding your concentration stock been held long without implementing the CES strategy.

Portfolio:

Board of Trustees Meeting, August 12, 2022
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Page 5 of 6
information nor do we make any representations or
warranties as to the accuracy or completeness of that
information and will not be liable to you if any such
information is unavailable, delayed or inaccurate.

For insurance, annuities, and 529 Plans, UBS FS relies on
information obtained from third party services it believes
to be reliable. UBS FS does not independently verify or
guarantee the accuracy or validity of any information
provided by third parties. Information for insurance,
annuities, and 529 Plans that has been provided by a
third party service may not reflect the quantity and
market value as of the previous business day. When
available, an "as of" date is included in the description.

Investors outside the U.S. are subject to securities and
tax regulations within their applicable jurisdiction that
are not addressed in this report. Nothing in this report
shall be construed to be a solicitation to buy or offer to
sell any security, product or service to any non-U.S.
investor, nor shall any such security, product or service
be solicited, offered or sold in any jurisdiction where
such activity would be contrary to the securities laws or
other local laws and regulations or would subject UBS to
any registration requirement within such jurisdiction.

Performance History prior to the account’s inception at
UBS Financial Services, Inc. may have been included in
this report and is based on data provided by third party
sources. UBS Financial Services Inc. has not
independently verified this information nor does UBS
Financial Services Inc. guarantee the accuracy or validity
of the information.

**Important information about brokerage and
advisory services.** As a firm providing wealth
management services to clients, UBS Financial Services
Inc. offers investment advisory services in its capacity as
an SEC-registered investment adviser and brokerage
services in its capacity as an SEC-registered broker-
dealer. Investment advisory services and brokerage
services are separate and distinct, differ in material ways
and are governed by different laws and separate
arrangements. It is important that clients understand the
ways in which we conduct business, that they carefully
read the agreements and disclosures that we provide to
them about the products or services we offer. For more
information, please review client relationship summary
provided at [ubs.com/relationshipssummary](http://ubs.com/relationshipssummary).

UBS FS All Rights Reserved. Member SIPC.
Performance review
as of June 30, 2022

Sources of portfolio value

$ Millions

Portfolio value and investment results

Performance returns (annualized > 1 year)

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<tr>
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<th>MTD</th>
<th>YTD</th>
<th>1 Year</th>
<th>2021</th>
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<tr>
<td></td>
<td>05/31/2022</td>
<td>12/31/2021</td>
<td>06/30/2022</td>
<td>12/31/2021</td>
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<tr>
<td>Opening</td>
<td>10,939,760.74</td>
<td>12,027,125.37</td>
<td>11,677,989.57</td>
<td>10,535,292.01</td>
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<tr>
<td>value</td>
<td>10,939,760.74</td>
<td>10,939,760.74</td>
<td>10,939,760.74</td>
<td>12,027,125.37</td>
</tr>
<tr>
<td>Net deposits/withdrawals</td>
<td>0.00</td>
<td>-27,896.26</td>
<td>-57,488.38</td>
<td>740,971.92</td>
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<tr>
<td>Div./interest income</td>
<td>29,933.24</td>
<td>131,687.05</td>
<td>275,110.01</td>
<td>192,981.79</td>
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<tr>
<td>Change in accr. interest</td>
<td>-403.94</td>
<td>-1,912.24</td>
<td>-11,402.77</td>
<td>30,328.12</td>
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<tr>
<td>Change in value</td>
<td>-564,715.25</td>
<td>-1,724,429.13</td>
<td>-1,479,633.64</td>
<td>527,551.54</td>
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<tr>
<td>Closing</td>
<td>10,404,574.79</td>
<td>10,404,574.79</td>
<td>10,404,574.79</td>
<td>12,027,125.37</td>
</tr>
</tbody>
</table>

Net Time-weighted ROR

-4.89
-13.49
-10.90
6.33

Time weighted rates of return (net of fees)

Performance returns (annualized > 1 year)

<table>
<thead>
<tr>
<th></th>
<th>MTD</th>
<th>YTD</th>
<th>1 Year</th>
<th>2021</th>
</tr>
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<tr>
<td></td>
<td>05/31/2022</td>
<td>12/31/2021</td>
<td>06/30/2022</td>
<td>12/31/2021</td>
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<tr>
<td>Your portfolio (%)</td>
<td>-4.89</td>
<td>-13.49</td>
<td>-10.90</td>
<td>6.33</td>
</tr>
<tr>
<td>Consolidated Blended Index</td>
<td>-4.49</td>
<td>-15.37</td>
<td>-14.59</td>
<td>5.82</td>
</tr>
<tr>
<td>BBG USAgg GvtCr Intr Aor&gt;</td>
<td>-0.90</td>
<td>-6.20</td>
<td>-6.74</td>
<td>-1.60</td>
</tr>
<tr>
<td>MSCI EAFE-NR</td>
<td>-9.28</td>
<td>-19.57</td>
<td>-17.77</td>
<td>11.26</td>
</tr>
<tr>
<td>Russell 2000</td>
<td>-8.22</td>
<td>-23.43</td>
<td>-25.20</td>
<td>14.82</td>
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<tr>
<td>Return objective: 5.50%</td>
<td>0.44</td>
<td>2.69</td>
<td>5.50</td>
<td>5.50</td>
</tr>
</tbody>
</table>

Consolidated Blended Index Start - Current: 2% BBG US Short TSY (1-3 M); 45% BBG USAgg GvtCr 5-10 Y; 24% Russell 1000; 9% Russell 2500 Equal Wtd; 6% Russell 2000 Growth; 2% MSCI Emerging Markets-NR; 12% MSCI EAFE Curr (USD)

Past performance does not guarantee future results and current performance may be lower/higher than past data presented.

Report created on: July 14, 2022
Additional information about your portfolio
as of June 30, 2022

Inception to date net time-weighted returns (annualized > 1 year)

<table>
<thead>
<tr>
<th>Performance</th>
<th>Start date to</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITD</td>
<td>06/30/2022</td>
</tr>
<tr>
<td>Consolidated</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12/08/2014</td>
</tr>
<tr>
<td></td>
<td>8.42%</td>
</tr>
</tbody>
</table>

Benchmark composition

Consolidated

Blended Index

Start - Current: 2% BBG US Short TSY (1-3 M); 45% BBG USAgg GvtCr 5-10 Y; 24% Russell 1000; 9% Russell 2500 Equal Wtd; 6% Russell 2000 Growth; 2% MSCI Emerging Markets-NR; 12% MSCI EAFE Curr (USD)
# UBS

## Financial Markets Summary

as of June 30, 2022

<table>
<thead>
<tr>
<th></th>
<th>03/31/2022 to 06/30/2022</th>
<th>06/30/2021 to 06/30/2022</th>
<th>06/30/2019 to 06/30/2022</th>
<th>06/30/2017 to 06/30/2022</th>
<th>06/30/2015 to 06/30/2022</th>
<th>06/30/2012 to 06/30/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash Alternatives</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>US Treasury Bill - 3 Mos</td>
<td>0.12</td>
<td>0.18</td>
<td>0.57</td>
<td>1.05</td>
<td>0.83</td>
<td>0.60</td>
</tr>
<tr>
<td>BBG Agg Bond</td>
<td>-4.69</td>
<td>-10.29</td>
<td>-0.93</td>
<td>0.88</td>
<td>1.42</td>
<td>1.54</td>
</tr>
<tr>
<td>BBG Muni 1-10Y 1-12Y</td>
<td>-0.84</td>
<td>-5.39</td>
<td>0.21</td>
<td>1.32</td>
<td>1.85</td>
<td>1.79</td>
</tr>
<tr>
<td>BBG Muni 5 Yr 4-6 TR</td>
<td>-0.42</td>
<td>-5.34</td>
<td>0.15</td>
<td>1.17</td>
<td>1.49</td>
<td>1.62</td>
</tr>
<tr>
<td>BBG Muni 7 Yr 6-8 TR</td>
<td>-1.18</td>
<td>-6.65</td>
<td>0.07</td>
<td>1.41</td>
<td>1.91</td>
<td>2.10</td>
</tr>
<tr>
<td>BBG Muni Bond</td>
<td>-2.94</td>
<td>-8.57</td>
<td>-0.18</td>
<td>1.51</td>
<td>2.08</td>
<td>2.38</td>
</tr>
<tr>
<td>BBG US Agg Gvt &amp; CR 1-3 Y</td>
<td>-0.63</td>
<td>-3.56</td>
<td>0.31</td>
<td>1.07</td>
<td>1.04</td>
<td>1.01</td>
</tr>
<tr>
<td>BBG US Gw/Corp Mtr TR</td>
<td>-2.37</td>
<td>-7.28</td>
<td>-0.16</td>
<td>1.13</td>
<td>1.39</td>
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<tr>
<td><strong>Global/International - Fixed Income</strong></td>
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<td></td>
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<tr>
<td>BBG GblAgg</td>
<td>-8.26</td>
<td>-15.25</td>
<td>-3.21</td>
<td>-0.55</td>
<td>0.50</td>
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<td>BBG GblAgg ex-USD</td>
<td>-11.01</td>
<td>-18.78</td>
<td>-5.06</td>
<td>-1.75</td>
<td>-0.29</td>
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<td><strong>US Equity</strong></td>
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<td>Dow Jones Ind Avg</td>
<td>-10.78</td>
<td>-9.05</td>
<td>7.23</td>
<td>9.98</td>
<td>10.82</td>
<td>11.70</td>
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<td>NAREIT Equity</td>
<td>-14.68</td>
<td>-5.89</td>
<td>5.33</td>
<td>6.74</td>
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<td>8.33</td>
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<td>NASDAQ Composite</td>
<td>-22.44</td>
<td>-23.96</td>
<td>11.26</td>
<td>12.42</td>
<td>12.00</td>
<td>14.15</td>
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<tr>
<td>Russell 1000</td>
<td>-16.67</td>
<td>-13.04</td>
<td>10.16</td>
<td>11.00</td>
<td>10.77</td>
<td>12.81</td>
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<tr>
<td>Russell 1000 Growth</td>
<td>-20.92</td>
<td>-18.77</td>
<td>12.57</td>
<td>14.28</td>
<td>13.44</td>
<td>14.79</td>
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<td>Russell 1000 Value</td>
<td>-12.21</td>
<td>-6.82</td>
<td>6.86</td>
<td>7.16</td>
<td>7.68</td>
<td>10.49</td>
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<tr>
<td>Russell 2000</td>
<td>-17.20</td>
<td>-25.20</td>
<td>4.21</td>
<td>5.16</td>
<td>5.91</td>
<td>9.35</td>
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<tr>
<td>Russell 2000 Value</td>
<td>-15.28</td>
<td>-16.28</td>
<td>6.18</td>
<td>4.89</td>
<td>6.40</td>
<td>9.05</td>
</tr>
<tr>
<td>Russell 2500</td>
<td>-16.98</td>
<td>-21.00</td>
<td>5.91</td>
<td>7.04</td>
<td>7.15</td>
<td>10.48</td>
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<tr>
<td>Russell Mid Cap</td>
<td>-16.85</td>
<td>-17.30</td>
<td>6.59</td>
<td>7.96</td>
<td>8.03</td>
<td>11.28</td>
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<tr>
<td>Russell Mid Cap Growth</td>
<td>-21.07</td>
<td>-29.57</td>
<td>4.25</td>
<td>8.88</td>
<td>8.34</td>
<td>11.50</td>
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<tr>
<td>Russell Mid Cap Value</td>
<td>-14.68</td>
<td>-10.00</td>
<td>6.70</td>
<td>6.27</td>
<td>7.15</td>
<td>10.61</td>
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<tr>
<td>S&amp;P 400 Mid Cap</td>
<td>-15.42</td>
<td>-14.64</td>
<td>6.86</td>
<td>7.02</td>
<td>7.75</td>
<td>10.89</td>
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<tr>
<td><strong>Global/International - Equity</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>MSCI AC World - NR</td>
<td>-15.66</td>
<td>-15.75</td>
<td>6.20</td>
<td>7.00</td>
<td>6.98</td>
<td>8.75</td>
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<tr>
<td>MSCI ACWI USA-NR</td>
<td>-13.73</td>
<td>-19.42</td>
<td>1.35</td>
<td>2.50</td>
<td>2.92</td>
<td>4.83</td>
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<tr>
<td>MSCI EAFE-NR</td>
<td>-14.51</td>
<td>-17.77</td>
<td>1.07</td>
<td>2.20</td>
<td>2.69</td>
<td>5.39</td>
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<tr>
<td>MSCI Emerging Markets-NR</td>
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<td>-25.28</td>
<td>0.57</td>
<td>2.18</td>
<td>2.78</td>
<td>3.06</td>
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<tr>
<td>MSCI Emerging Markets-PR</td>
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<td>-27.20</td>
<td>-1.74</td>
<td>-0.20</td>
<td>0.41</td>
<td>0.66</td>
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<td>MSCI World</td>
<td>-16.05</td>
<td>-13.94</td>
<td>7.51</td>
<td>8.22</td>
<td>8.10</td>
<td>10.10</td>
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<tr>
<td><strong>Commodities</strong></td>
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<tr>
<td>DJ UBS Commodity</td>
<td>-5.66</td>
<td>24.27</td>
<td>14.33</td>
<td>8.39</td>
<td>2.79</td>
<td>-0.82</td>
</tr>
<tr>
<td>Goldman Sachs Commodity</td>
<td>2.01</td>
<td>45.05</td>
<td>14.68</td>
<td>11.66</td>
<td>2.24</td>
<td>-1.83</td>
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<tr>
<td><strong>Non-Traditional</strong></td>
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<tr>
<td>HFRI Equity Hedge</td>
<td>-8.30</td>
<td>-12.51</td>
<td>6.33</td>
<td>5.46</td>
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<tr>
<td>HFRI FOF Diversified</td>
<td>-2.41</td>
<td>-2.58</td>
<td>4.69</td>
<td>4.23</td>
<td>3.02</td>
<td>3.96</td>
</tr>
<tr>
<td>HFRIX Eqty Hdg-EqMktNeu</td>
<td>-2.49</td>
<td>-3.83</td>
<td>-2.07</td>
<td>-1.89</td>
<td>-1.36</td>
<td>-0.31</td>
</tr>
<tr>
<td>HFRIX Event Driven</td>
<td>-4.44</td>
<td>-8.89</td>
<td>3.24</td>
<td>0.28</td>
<td>1.12</td>
<td>2.11</td>
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<tr>
<td>S&amp;P 500 40% /BBG Agg 60%</td>
<td>-9.35</td>
<td>-10.18</td>
<td>3.91</td>
<td>5.27</td>
<td>5.50</td>
<td>6.21</td>
</tr>
<tr>
<td>S&amp;P 500 50% /BBG Agg 50%</td>
<td>-10.49</td>
<td>-10.20</td>
<td>5.08</td>
<td>6.33</td>
<td>6.48</td>
<td>7.35</td>
</tr>
<tr>
<td>S&amp;P 500 60% /BBG Agg 40%</td>
<td>-11.63</td>
<td>-10.24</td>
<td>6.23</td>
<td>7.37</td>
<td>7.44</td>
<td>8.49</td>
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<tr>
<td><strong>Miscellaneous</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consumer Price Index</td>
<td>3.06</td>
<td>9.06</td>
<td>4.97</td>
<td>3.88</td>
<td>3.14</td>
<td>2.59</td>
</tr>
</tbody>
</table>
This section contains important disclosures regarding the information and valuations presented here. All information provided is subject to change at any time and is provided only as of the date indicated. The information in this report is for informational purposes only and should not be taken as the basis of an investment or liquidation decision. UBS FS account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. You should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise.

UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through the investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information about the services and fees for the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and your interests.

In our attempt to provide you with the highest quality information available, we have compiled this report using data obtained from recognized statistical sources and authorities in the financial industry. While we believe this information to be reliable, we cannot make any representations regarding its accuracy or completeness. Please keep this guide as your Advisory Review.

Please keep in mind that most investment objectives are long term. Although it is important to evaluate your portfolio’s performance over multiple time periods, we believe the greatest emphasis should be placed on the longer period returns.

Please review the report content carefully and contact your Financial Advisor with any questions.

Client Accounts: This report may include all assets in the accounts listed and may include eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such assets will distort the actual performance of your accounts and does not reflect the performance of your accounts in the fee-based program.

As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance at the stated rate. The number of calendar days in the billing period. When shown on a report, the risk profile and return objectives describe your overall goals for these accounts. For each account you maintain, we have one return object and a primary risk profile. If you have questions regarding these objectives or wish to change them, please contact your Financial Advisor to update your account records.

Performance: This report presents account activity and performance depending on which inception type you’ve chosen. The two options are: (1) All Assets (Since Performance Start): This presents performance for all assets since the earliest possible date; (2) Advisory Assets (Advisory Strategy Start): for individual advisory accounts: This presents Advisory level performance since the Latest Strategy Start date. If an account that has never been managed is included in the consolidated report, the total performance of that unmanaged account will be included since inception.

Time-weighted Returns for accounts / SWP/AAP sleeves: This calculation is based on a time-weighted rate of return (TWR) that is calculated using the Modified Dietz Method. This calculation uses the beginning and ending portfolio values for the month and weights each contribution/withdrawal based upon the day the cash flow occurred. Periods greater than one month are calculated by linking the monthly returns. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. All periods shown which are greater than 12 months are annualized. This applies to all performance for all assets before 09/30/2010, Advisory assets before 12/31/2010 and SWP sleeves before 04/30/2018.

Time-weighted Returns for accounts / SWP/AAP sleeves (Daily periods): The report displays a time weighted rate of return (TWR) that is calculated by dividing the portfolio’s daily gain/loss by the previous day’s closing market value. The value of cash flows that occurred during the day, if it was positive. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. Periods greater than one day are calculated by linking the daily returns. All periods shown which are greater than 12 months are annualized. For reporting purposes, the index reflects on the performance calculations used the account’s end of day value on the performance inception (listed in the report under the column “ITD”) and all cash flows were posted at end of day. As a result of the change, the overall rate of return (TWR) and beginning market value displayed can vary from prior generated reports. This applies to all performance for all assets on or after 09/30/2010, Advisory assets on or after 12/31/2010, SWP sleeves before 04/30/2018 as well as all Asset Class and Security level returns.

Money-weighted returns: Money-weighted return (MWR) is a measure of the rate of return for an asset or portfolio of assets. It is calculated by finding the daily Internal Rate of Return (IRR) for the period and then compounding this return by the number of days in the period being measured. The MWR incorporates the size and timing of cash flows, so it is an effective measure of returns on a portfolio.

Annualized Performance: All performance periods greater than one year are calculated (unless otherwise stated) on an annualized basis, which represents the return on an investment multiplied or divided to give a comparable one year return.

Cumulative Performance: A cumulative return is the aggregate amount that an investment has gained or lost over time, independent of the period of time involved.

Net of Fees and Gross of Fees Performance: Performance is presented on a “net of fees” and “gross of fees” basis, where indicated. Net returns do not reflect the deduction of fees. For example, accounts that are billed separately via invoice through a separate account billing arrangement. Gross returns do not reflect the deduction of fees, commissions or other charges. The amount of fees charged to an investor may reduce a client’s return. The compound effect of such fees and expenses should be considered when reviewing returns. For example, the net effect of the deduction of fees on an annualized performance, including the compounded effect over time, is determined by the relative size of the fee and the account’s investment performance. It should also be noted that where gross returns are compared to an index, the index performance also does not reflect any transaction costs, which would lower the performance results. Market index data maybe subject to review and revision.

Benchmark/Major Indices: The past performance of an index is not a guarantee of future results. Any benchmark is shown for illustrative purposes only and relates to historical performance of market indices and not the performance of actual investments. Although most portfolios use indices as benchmarks, portfolios are actively managed and generally are not restricted to investing only in securities in the index. As a result, your portfolio holdings and performance may vary substantially from the benchmark. Each index reflects an unmanaged universe of securities without any deduction for advisory fees or other expenses that would reduce actual returns. Cash flows in the investments were cash and dividends. An actual investment in the securities included in the index would require an investor to incur transaction costs, which would lower the performance results. Indices are not actively managed and investors cannot invest directly in the indices. Market index data maybe subject to review and revision. Further, there is no guarantee that an investor’s account will meet or exceed the stated benchmark. Performance information has been obtained from third parties deemed to be reliable. We have not independently verified this information, nor do we make any representations or warranties to the accuracy or completeness of this information.

Blended Index - For Advisory accounts, Blended Index is designed to reflect the asset categories in which your account is invested. For Brokerage accounts, you have the option to select any benchmark from the list.

For certain products, the blended index represents the investment style corresponding to your client target allocation. If you change your client target allocation, your blended index will change in step with your change to your client target allocation.

Blended Index 2 - 8 - are optional indices selected by you which may consist of a blend of indexes. For advisory accounts, these indices are for informational purposes only. Depending on the selection, the benchmark selected may not be an appropriate basis for comparison of your portfolio based on it’s holdings.

For strategies that are highly customized, such as Concentrated Equity Solutions (CES), benchmarks are broad market indices included for general reference and are not intended to show comparative market performance or potential portfolios with risk or return profiles similar to your account. Benchmark indices are shown for illustrative purposes only.

Custom Time Periods: If represented on this report, the performance displayed may have been selected by your Financial Advisor in order to provide performance and account activity information for your account for the specified period of time only. As a result, only a portion of your account’s activity and performance information is presented in the performance report, and, therefore, presents a distorted representation of your account’s activity and performance.

Net Deposits/Withdrawals: When shown on a report, the net deposits / withdrawals does not include program fees and other fees added to or subtracted from your account on a daily basis. Net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals is calculated for the first day to the last day of the period. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities were bought or sold.
are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an invoice or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) are not reinvested. Use only official tax reporting documents (i.e. 1099) for tax reporting purposes. The classification of private investment distributions may be determined based on the official-tax-reporting documents provided by the issuer.

Change in Accrued Interest: When shown on a report, this information represents the difference between the accrued interest at the beginning of the period from the accrued interest at the end of the period.

Change in Value: Represents the change in value of the portfolio during the reporting period, excluding additional withholding, dividend and interest income earned and accrued interest. Change in Value may include programs fees (including wrap fees) and other fees.

Fees: Fees represented in this report include program and wrap fees. Program and wrap fees paid after October 1, 2010 for accounts that are billed separately via invoice through a separate accounts billing arrangement are not included in this report.

Performance Start Date Changes: The Performance Start Date for accounts marked with a "W" have changed. Performance figures of an account with a changed Performance Start Date may not include the entire history of the account. The new Performance Start Date will generate performance returns and activity information for a shorter period than is available at UBS F.S. As a result, the overall performance of these accounts may generate better performance than the period of time that would be included if the report used the inception date of the account. UBS F.S recommends reviewing performance reports that use the inception date of the account because reports with longer time frames are usually more helpful when evaluating investment programs and strategies. Performance reports may include accounts with inception dates that precede the new Performance Start Date and will show performance and activity information from the earliest available inception date.

The change in Performance Start Date may be the result of a performance gap due to a zero-balance that prevents the calculation of continuous returns from the inception of the account. The Performance Start Date may also change if an account has failed one of our performance reporting requirements. In such instances, the account will be labeled as "Reviewed Required" and performance prior to that failure will be restricted. Finally, if the performance report contains multiple accounts, please refer back to the back of the first page of your UBS F.S account statement for important information regarding the performance of select accounts.

Important information on options-based strategies: Options involve risk and are not suitable for everyone. Prior to buying or selling an option investors must read a copy of the Characteristics & Risks of Standardized Options, also known as the options disclosure document (ODD). It explains the characteristics and risks of exchange traded options. The options risk disclosure document can be accessed at the following web address: www.optionsclearing.com/about/publications/characteristics-

Concentrated Equity Solutions (CES) managers are not involved in the selection of the underlying stock positions. The Manager is the only person in the Manager's discretion is given the options selection in order to pursue the strategy in connection with the underlying stock position(s) deposited in the account. It is important to keep this in mind when evaluating the manager's performance since the account's performance will include the performance of the underlying equity position that is not being managed. CES use options to achieve your investment objectives regarding your concentration stock position. Options strategies change the potential return profile of your stock. In certain scenarios, such as call writing, the call position will limit your ability to participate in any potential increase in the underlying equity position upon which the call was written. Therefore, in some market conditions, particularly during periods of significant appreciation of the underlying equity position(s), the CES account will underperform the performance that would have been achieved had the stock been held long without implementing the CES strategy.

Portfolio: For purposes of this report “portfolio” is defined as all of the accounts presented on the cover page or the header of this report and does not necessarily include all of the client’s accounts held at UBS F.S or elsewhere.

Pricing: All securities are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranties of performance regarding the pricing used for certain types of securities. Please refer to the back of the first page of your UBS F.S account statement for important information regarding the pricing of security. The sources of pricing used for certain types of securities, the sound of the pricing data and other qualifications concerning the pricing of securities. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian, the custodian for these securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

Ineligible Assets: We require that you hold and purchase only eligible managed assets in your advisory accounts. Please contact your Financial Advisor for a list of the eligible assets in your program. These reports may provide performance information for eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your advisory assets. As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. Neither UBS nor your Financial Advisor will act as your investment advisor with respect to Ineligible Assets.

Variable Annuity Asset Allocation: If the option to unbundle a variable annuity is selected and if a variable annuity's holdings data is available, variable annuities will be classified by the asset class, subclass, and style breakdown for their underlying holdings. Where a variable annuity contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the variable annuity to those sectors measured as a percentage of the total variable annuity's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a weekly basis to UBS F.S based on data supplied by the variable annuity which may not be current. Portfolio holdings of variable annuities change on a regular (often daily) basis. According to any analysis that includes a variable annuity's holdings data may not accurately reflect the current composition of these variable annuities. If a variable annuity's underlying holding data is not available, it will remain classified as an annuity. All data is as of the date indicated in the report.

Accounts Included in this Report: The account listing may or may not include all of your accounts with UBS F.S. The accounts included in this report are listed under the "Accounts included in this review" shown on the first page or listed at the top of each page. If an account number begins with "F" this denotes assets or liabilities held as part of a financial institution. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Account name(s) displayed in this report and labels used for groupings of accounts can be customizable "nicknames" chosen by you to assist you with your recordkeeping or may have been included by your financial advisor for reference purposes only. The names used have no legal effect, are not intended to reflect any strategy, product, recommendation, investment objective or risk profile associated with your accounts or any group of accounts, and are not a promise or guarantee that wealth, or any financial results, can or will be achieved. All investments involve the risk of loss, including the risk of loss of the entire investment.

For more information about account or group names, or to make changes, contact your Financial Advisor.

Account changes: At UBS, we are committed to helping you work towards your goals. If the answer to either question is "yes," it is important that you contact your Financial Advisor as soon as possible. If you have any questions, please contact your investment manager directly if you would like to impose or change any investment restrictions on your account.

ADV disclosure: A complimentary copy of our current Form ADV Disclosure Brochure that describes the advisory program and related fees is available through your Financial Advisor. Please contact your Financial Advisor if you have any questions.

Important information for former Piper Jaffray and McDonald Investments clients: As a result of the acquisition to former Piper Jaffray and McDonald Investments clients, these reports include performance history for their Piper Jaffray accounts prior to August 12, 2006 and McDonald Investments accounts prior to February 9, 2007, the date the respective accounts were converted to UBS F.S. UBS F.S has not independently verified this
Disclosures applicable to accounts at UBS Financial Services Inc. (continued)

information nor do we make any representations or guarantees as to the accuracy or completeness of that information and will not be liable to you if any such information is unavailable, delayed or inaccurate.

For insurance, annuities, and 529 Plans, UBS FS relies on information obtained from third party services it believes to be reliable. UBS FS does not independently verify or guarantee the accuracy or validity of any information provided by third parties. Information for insurance, annuities, and 529 Plans that has been provided by a third party service may not reflect the quantity and market value as of the previous business day. When available, an “as of” date is included in the description.

Investors outside the U.S. are subject to securities and tax regulations within their applicable jurisdiction that are not addressed in this report. Nothing in this report shall be construed to be a solicitation to buy or offer to sell any security, product or service to any non-U.S. investor, nor shall any such security, product or service be solicited, offered or sold in any jurisdiction where such activity would be contrary to the securities laws or other local laws and regulations or would subject UBS to any registration requirement within such jurisdiction.

Performance History prior to the account’s inception at UBS Financial Services, Inc. may have been included in this report and is based on data provided by third party sources. UBS Financial Services Inc. has not independently verified this information nor does UBS Financial Services Inc. guarantee the accuracy or validity of the information.

Important information about brokerage and advisory services. As a firm providing wealth management services to clients, UBS Financial Services Inc. offers investment advisory services in its capacity as an SEC-registered investment adviser and brokerage services in its capacity as an SEC-registered broker-dealer. Investment advisory services and brokerage services are separate and distinct, differ in material ways and are governed by different laws and separate arrangements. It is important that clients understand the ways in which we conduct business, that they carefully read the agreements and disclosures that we provide to them about the products or services we offer. For more information, please review client relationship summary provided at ubs.com/relationshipssummary.

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K-2 Summer Program a Success
On June 13, blind department students in grades K-2 returned to school to participate in a three-week summer program. This theme-based program sought to reinforce academic skills needed for success in reading and math as well as focus on the expanded core curriculum, including daily living, social, and recreation skills. In addition to academics, students participated in various cooking and art activities as well as various field trips within the local area. A variety of games and activities served to reinforce critical thinking skills as well as independent living skills while also having a lot of fun. Nearly 100% of our K-2 students participated in the summer program, which was a huge success.

Summer Scientific STEAM Camp
The blind department hosted a STEAM summer day camp from June 13th through June 17th for rising 4th through 8th graders. The camp focused on scientific inquiry, construction, and of course, fun! Activities included building pinball machines and marshmallow launchers, coding a video game, and more. The students put on their scientific chef hats and made Magnetic Slime, aluminum foil airplanes, and baking soda/vinegar fireworks. The amount of creativity, energy, and commitment that went into the design of each activity was inspiring to witness. It was a wonderful example of students learning without realizing it because they were having so much fun!

National Braille Challenges Finals
In February, many of our blind department students participated in the regional Braille Challenge here at FSDB. Three of these students qualified to attend the Braille Challenge Finals held at the University of Southern California in Los Angeles from June 24-26. These students included rising third grader Maely Porter, rising eighth grader Khloe Miller and rising 11th grader Savannah Lindberg. The Braille Challenge is an international event hosted by The Braille Institute of America through which students from the United States, Canada, and the United Kingdom compete in the areas of Braille reading comprehension, spelling, speed and accuracy, proofreading, and charts and graphs. The top fifty students (10 in each category) are invited to participate in the finals in California. Two of our three qualifying students flew to California to compete at nationals. Maely Porter placed first in her age group, the apprentice division! We are so proud of our students and honor their impressive accomplishments!

Back to School 2022
In preparing for the start of the new school year, we experienced staff vacancies. These included teacher vacancies due to retirement, promotion, relocation, etc. Despite the challenges in finding qualified staff, we are pleased to report that at this time, we have hired for all our open teaching positions. We still have one open associate teacher position. Spreading the word helped as well as contacting the education departments of local colleges, and of course, a little luck did not hurt! We are incredibly grateful for our wonderful team, and we look forward to our students return and the new school year!

Respectfully Submitted by:
Carol Bogue
Blind Department Principal
Deaf Department updates:

We are preparing to go into our 22-23 school year with a positive attitude and expecting a year of growth and togetherness. The Deaf Department theme for the year is “Better Together.” We have new staff and administration teams to lead us forward using the 22-27 Strategic Plan to guide our decisions and actions. Throughout the summer, we have been selecting teachers and staff members who have the skill and attitudes to serve our students with care and passion. We will be better together.

Deaf Elementary Department

The Deaf Elementary School is currently seeking a replacement assistant principal. At the beginning of the summer, a candidate was selected; however, due to circumstances, the candidate had to withdraw their acceptance. The position was readvertised, and candidates were interviewed. There is a strong candidate whom we are currently in the process of hiring. We hope to gain a strong leader to grow our Deaf Elementary program. We were so thankful for Ms. Teresa Smith, who served as the Interim Assistant Principal after spring break and throughout the summer to help prepare for the coming school year. She provided strong leadership during her interim support. We know that she will continue to be a support for the new assistant principal once appointed and for her team.

Over the summer, we hired two new teachers for the Deaf Elementary Program. They will be supporting the Lab and the third-grade teams. We are seeking an associate teacher and an instructional assistant for the program. The behavior specialist, Ms. Marilyn Miller, retired at the end of the 21-22 school year. Ms. Alesia Milczarski will be working with our little ones this year. Deaf Elementary is also gaining a new math specialist this year, Ms. Andrea Binder. Our team is growing stronger together.

Deaf Middle School

Our Deaf Middle School team has experienced changes over the summer. We have hired three new teachers to join the team. We are currently working on getting two instructional assistants. In addition to the new members, The Deaf Middle School has a new behavior specialist, Mr. Christian Rivera, and a new social worker, Ms. Jessica Freidman. We are looking forward to seeing this team shine.

Deaf High School

We are pleased to announce Ms. Marcelle Healy as our new assistant principal for the 2022-23 school year for Deaf High School. Ms. Healy has been in the field of education for 22 years, serving in various positions, including elementary and secondary school principal, behavior specialist, exceptional student education Coordinator, learning specialist, and ESE educator. She is highly passionate about creating a learning environment that educates the whole student. She believes that all students can learn to high levels and that building relationships within the school...
community is the foundation of each student’s success. She believes that collaboration among stakeholders is what creates a successful learning environment.

Deaf High School has hired two math teachers and a social studies teacher and is currently seeking an English Language Arts teacher, an associate teacher, and an instructional assistant to support our team.

**Interpreter Services**
Interpreter Services is excited to welcome two new staff interpreters to our team. Lizz Fraser and Jordan Merwin. Both interned in Interpreter Services and worked in OPS interpreting positions last year. It's been wonderful to watch them both grow from interns to part of the OPS interpreting team and make the leap to staff interpreters! We hope to welcome our new staff assistant soon, and we have one more staff interpreter position to fill. We look forward to being fully staffed very soon!

We are preparing for another busy year to cover campus needs, St. Johns River State College classes, off-campus classes, and much more.

Staff ASL classes continued through the summer, taught by Staff ASL Instructor LaDonna Snyder and OPS ASL Instructor Maria Fernandez. They had excellent attendance and did some fun and engaging activities to keep staff learning and improving their ASL skills even through the summertime.

The SLPI: ASL program will resume ASL assessments for staff at the start of the school year.

Katie Bechtold
Director of Interpreter Services

Respectfully Submitted,

Angela Saunders
Principal- Deaf Department
Professional Development:

The end of the 2021-2022 school year started with Pineapple University. Pineapple University is an opportunity for teachers to attend professional development on high-interest topics related to the needs of the school. The Federal Grants (Title II, Title IV, and IDEA) support professional development so teachers and specialists can earn a lump sum for attending outside of contracted work hours. This year, our presenters were internal experts and State Discretionary Projects.

- Tuesday, June 7- *Multisensory Explicit Reading Strategies for Students who are Blind/Visually Impaired* - Presented by Melissa Bisesi and Jacqueline Dwyer from Florida Diagnostic and Learning Resource System (FDLRS)
- Tuesday, June 7- *Multisensory Explicit Reading Strategies for Students who are Deaf/Hard of Hearing* - Presented by Brent Bechtold (Literacy Specialist) and Cally Traetto (Literacy Specialist)
- Wednesday, June 8- *Intentional and Targeted Teaching: Math Fluency* - Presented by Sue Clark (Math Specialist) and Billie Jo Mayo (Math Specialist)
- Thursday, June 9- *Classroom Management and Engagement in a Digital World* - Presented by Carolyn Cervantes (Tech Integration Specialist)
- Friday, June 10- *Interactive Whiteboards* - Presented by Carolyn Cervantes (Tech Integration Specialist)

Staffing Updates

- We continue to grow our Career and Technical Education (CTE) program. We have added a new grant-funded position for a Vocational Instructor for the blind department to expand the work opportunities available for our blind students.
- On June 30, two staff members retired from the Curriculum and Professional Development Department after more than 35 years at FSDB. Sue Clark, Math Specialist, and Kathy Pyle, Literacy Specialist, retire after supporting new initiatives, coaching teachers on strategies and best practices, and working alongside educators for students’ success.
- Starting July 1, the Curriculum and Professional Development Department grew by four staff members. The new specialists will work alongside the veteran specialists to support professional learning, coaching, implementation of curriculum and instructional materials, and work alongside the academic program. The new members of the Curriculum and Professional Development Department came from internal departments at the Florida School for the Deaf and the Blind.
Andrea Binder, a former Math Teacher in Deaf High School, is now the Math Specialist for Deaf Elementary School (Kindergarten- 5th Grade)

Joseph “Za” Alexander, a former Math Teacher in Blind High School, is now the Math Specialist for Blind Elementary Middle School (Kindergarten- 5th grade)

Yvonne Samuels, a former 4th Grade Teacher in Deaf Elementary, is now the Literacy Specialist for Deaf Middle School (6th- 8th Grade)

April Wallace, a former Braille Specialist for the Blind Department, is now the Literacy Specialist for Blind Elementary Middle School (Kindergarten- 5th grade)

Stakeholder Relations or Professional Learning:

1. **Just Read! Summer Institute:** In June, the Florida Department of Education Just Read! had a Summer Institute. Cally Traetto (Literacy Specialist), Yvonne Samuels (Literacy Specialist), and Randi Mitchell (Executive Director of Curriculum and Professional Development) attended the conference in Orlando, Florida. They learned about the new Literacy Legislation, implementing the B.E.S.T ELA Standards, evidence-based literacy strategies, and coaching to support teachers’ growth.

2. **NEFEC Summer Leadership Conference:** In July, Northeast Florida Education Consortium (NEFEC) hosted the Summer Leadership Conference. Karen Newton (Deaf Middle School Assistant Principal), Marcelle Healy (Deaf High School Assistant Principal), Ellen Fertsch (Blind Elementary Middle School Assistant Principal), Justin Cosgrove (Blind High School Assistant Principal), Randi Mitchell (Executive Director of Curriculum and Professional Development), and Scott Trejbal (Administrator of Instructional Services) attended the conference together. It was an opportunity to collaborate and network with the other small districts, learn best practices of being a leader, and content to support the role of being an Academic Leader.

3. **Progress Monitoring Train the Trainer:** In July, Northeast Florida Education Consortium (NEFEC) hosted a Progress Monitoring Train-the-Trainer. Brent Bechtold (Literacy Specialist), Andrea Binder (Math Specialist), April Wallace (Literacy Specialist), Randi Mitchell (Executive Director of Curriculum and Professional Development), and Scott Trejbal (Administrator of Instructional Services) attended to learn how to reset, refine, and reflect on processes related to progress monitoring. This continuing professional learning opportunity will be shared with the academic department at FSDB.

4. **Special Education Summer Institute:** In July, the Florida Department of Education hosted a Special Education Summer Institute (SESI). Randi Mitchell (Executive Director of Curriculum and Professional Development) and Scott Trejbal (Administrator of Instructional Services) attended the conference to learn about supporting students on ACCESS Points, Assistive Technology, updates on legislation impacting special education, and an opportunity to network and collaborate with other school districts.
Florida Assessment of Student Thinking (F.A.S.T.): Throughout the month of June and July, the Assessment office at the Florida Department of Education (FDOE) hosted several trainings on the new state assessment (F.A.S.T.) that will be administered starting in August. Sidney Keith, Assessment and Accountability Coordinator, has attended these meetings to learn what changes will impact our current assessment processes and shared with the FDOE questions and concerns related to accessibility for deaf/hard-of-hearing and blind/visually impaired students. FSDB maintains a very strong relationship with the FDOE Assessment Office, and as such, we are able to advocate for and become a resource for the accessibility needs of students related to required state assessments.

New Teacher Orientation:

The week of July 25- July 29, new teachers and specialists attend a professional learning opportunity and training specific to them. The Education Association welcomed teachers on campus and shared its purpose and benefits of the Education Association. Tracie Snow, President of FSDB, welcomed the new teachers and specialists on campus. She took the time to meet each new staff member. Randi Mitchell (Executive Director of Curriculum and Professional Development) and Scott Trejbal (Administrator of Instructional Services) provided an overview of the Academic program and the Strategic Plan and a tour of the 80+ acre campus. Training and Quality Assurances Department trained the new teachers and specialists on CPR and CPI to prepare them for the new school year. Shelley Ardis (Administrator of Outreach and Technology Services) and Colette Cook (Coordinator of Academic Systems Analytics) provided an overview and tutorial, so they are ready to use technology for instruction, communication, and completing tasks.

Respectfully submitted by:
Scott Trejbal
Administrator of Instructional Services
Parent Services Department
Respectfully submitted by Cindy Day, Executive Director of Parent Services

Parent Services

- Misty Porter, FSDB Parent Liaison, provided families with resources to support academic and social-emotional growth during the summer. The project provides students with materials based on their upcoming year to give them a preview of that grade’s curriculum.
- Misty Porter attended the VISIONS Conference in Orlando presented by the Foundation Fighting Blindness. This conference provided an excellent opportunity to represent FSDB’s Parent University Program, network with presenters and professionals, and meet with parents and students.
- Planning of Parent Engagement Workshops (PEW), Parent University classes, and other parent meetings and events for the 2022-2023 school year are underway.

Parent Infant Program

- FSDB’s Parent Infant Program (PIP) served 593 infants and toddlers ages 0-5 and their families at the beginning of July 2022. There were 324 Deaf/Hard of Hearing, 248 Blind/Visually Impaired, and 21 Dual Sensory Impaired children receiving services.
- FSDB PIP representatives will be present at the Ready to Read Expo on September 24th in Ocala.
- Dinah Beams is presenting and training on the effective use of the Communication Matrix for Parent Advisors of Deaf/Hard-of-Hearing Early Intervention in online training meetings held in July and August.
- Melanie Hernandez-Anastasio, FSDB Parent Leader, and Carly Spiegel, Assistant to the Grant, will attend the Hands & Voices Webinar on August 11th.
- FSDB hosted VIISA training for professionals in blind/visually impaired early intervention.
- PIP for Blind/Visually Impaired provided support that enabled seven families to attend the Family Café event.
- Paula Rounsavall, PIP Regional Coordinator for the Palm Beach Area, represented FSDB at The Palm Beach Interagency Council for Young Children with Special Needs. FSDB Parent Infant Program received high praise and positive feedback from the community at the meeting.
- PIP Regional Coordinators reached out to pediatric providers to encourage them to refer children who are Deaf/Hard-of-Hearing, and/or visually impaired to the program.

L. Daniel Hutto Early Learning Center

“The goal of early childhood education should be to activate the child’s own natural desire to learn.”

Maria Montessori
Enrollment at the start of 2022-2023 school year

- PreK DHH Class: 12 students
- PreK BVI Class: 3 students
- 10 pre-kindergarten children are currently in the admissions process
- Toddler Program: 6 children

- The Early Learning Center (ELC) is currently serving 21 preschool children and toddlers. Additionally, ten preschool children are in file review or scheduled for admissions meetings.
- The ELC Summer Camp took place in June. The theme of the two-week camp was “Just Be.” 20 preschool students enjoyed daily creative art projects, outdoor play, and swimming.
- The ELC plans to resume all regular events for the 22-23 school year, including monthly parent events, Baby Dragon Club, ASL Literacy Activities, and field trips.
- Teachers return on August 3rd and will begin contacting families to welcome them back.

Outreach Services Department

FSDB Evenings with the Experts: Virtual meetings to engage parents, caregivers, and community members with information related to deafness, blindness, low vision, and the Expanded Core Curriculum (ECC).

- Planning is underway to identify expert panel members to expand the activity to serve families of students who are deaf/hard of hearing in addition to families of students who are blind/visually impaired.

Expanded Core Curriculum (ECC) Interactive Learning Series: The Interactive Learning Series is specially designed for students in Florida ages 3-17 who are deaf/hard of hearing (D/HH) or blind/visually impaired (B/VI).

- Summer Series took place in person on June 4, 2022. FSDB partnered with the Deltona Library and Lyonia Environmental Center. This was a very successful event with 40 registered attendees. Locations and partners are being identified and planned for the 22-23 school year.

ASL Interactive: Online American Sign Language (ASL) classes serve parents and educators of deaf/hard of hearing students across the state of Florida.

- The team is seeking additional ASL teachers to support the record number of participants signed up for these online ASL course sessions. The first session is scheduled to begin in September.

Statewide Community Braille Course: The Braille course is specially designed for non-enrolled families with potential FSDB students. Participants include family members, community members, and professionals in the field across the state of Florida.

- Planning is underway for the Fall session. This session will begin in October.
Resource Materials & Technology Center for the Deaf/Hard of Hearing
Respectfully submitted by the RMTC-D/HH Team.

RMTC-D/HH created, updated, and/or disseminated materials, resources, and information regarding effective best practices, programs, and services through the following mediums:

- Social Media Presence - RMTC-D/HH uses social media, Facebook, and Twitter to share events and information about deaf education from the project, the state, and national levels. RMTC-D/HH posted to their social media accounts a total of four times during the 3rd and 4th quarters (January through June)

- A total of 42 books and 79 other training materials were distributed to participants in book studies, PLCs, and trainings during the 3rd and 4th quarters (January through June)

- A total of 1,293 informational items were distributed at training events and conferences during the 3rd and 4th quarters (January through June)

- Be Heard: Presenting with Accessibility in Mind (Infographic)

- A Collaborative Approach to Supporting the Needs of Students who are Deaf/Hard of Hearing or Blind/Visually Impaired (Family Cafe presentation)

RMTC-D/HH produced/updated or assisted in the production of the following instructional products to support professional learning for all staff working with students who are deaf/hard of hearing at the request of the Bureau of Exceptional Education and Student Services (BEESS) or as indicated by needs assessments.

- New - Assistive Technology: Building Capaci-TREE presentation for the Special Education Summer Institute (a collaboration between FIMC-VI, RMTC-D/HH, and PS/RtI TLC)
- Updated - Captioning Quick Guide

RMTC-D/HH presented information to promote awareness and to provide information regarding hearing loss to increase the knowledge and skills of related service professionals, teachers, paraprofessionals, educational leaders, and other staff working with students, as well as family caregivers.

RMTC-D/HH offered the following professional development opportunities to school district personnel working with students who are deaf/hard of hearing for the purposes of providing in-depth instruction through online courses, webinars, virtual trainings/meetings, and in-person instruction.

- Florida Audiological Eligibility (Online/Asynchronous)
- New Teacher of the Deaf (Virtual)
- American Sign Language Expressive Skills Test (ASL EST) (Virtual)
RMTC-D/HH responded to requests for assistance from school district staff regarding on-site observations and consultations, screening, evaluations, and/or assessments for students who are deaf/hard of hearing:

- Leon

RMTC-D/HH responded to requests from school districts and other stakeholders and provided technical assistance through coaching and mentoring, consultation, support, and/or the sharing of information and resources, as well as through PLCs and materials borrowed from the RMTC/D/HH Media & Materials FREE Loan Library:

- Districts/Agencies receiving coaching and mentoring, consultation, and/or support:
  - Alachua, Bay, Duval, FSDB, Gilchrist, Leon, Marion, Okaloosa, Okeechobee, Seminole Washington
  - BEESS, FIMC-VI, Jacksonville University, UNF, Disability Rights Florida

- Districts participating in PLCs:
  - Bay, Brevard, Duval, Gilchrist, Hardee, Highlands

- District staff utilizing the RMTC-D/HH Media & Materials Free Loan Library created three (3) new accounts and returned eighteen (18) borrowed materials:
  - Brevard, Citrus, Hillsborough, Nassau, Orange, Sarasota, St. Johns, Volusia
  - Discretionary Project - CARD (Duval), state agency personnel

Leadership responsibilities of RMTC-D/HH include engaging in activities to support the needs of the project, school districts, and the Florida Department of Educational/Bureau of Exceptional Education and Student Services (FLDOE/BEESS). Activities include the following:

- RMTC-D/HH Request for Application (RFA) was received and the application was submitted on June 26, 2022. The RMTC-D/HH RFA was approved, and the award notification was received on July 20, 2022.

Conference or Meeting Attendance
- Strategic and Interactive Writing Instruction Training
- Florida Educators of Students who are DHH (FEDHH) Board Meeting
- Just Read Florida! Summer Literacy Institute
- Cirrus Lab Discussion

Collaborative Efforts
- Florida Summit on Childhood Deafness Leadership Meeting (collaboration between RMTC-D/HH, the University of Miami Debbie School, and the Florida Educators of Students who are D/HH) - June 8, 2022
- Assessment Accessibility Considerations for Low-Incidence Disabilities Meeting (a collaboration between RMTC-D/HH, Florida Instructional Materials Center for the
Lesson Integration Planning Meeting (a collaboration between RMTC-D/HH, PS/RtI, and the ACCESS Project) - June 30, 2022

RMTC-D/HH staff were invited by the Bureau of Exceptional Education and Student Services to attend and collaboratively present Assistive Technology: Building CapacitREE at the inaugural Special Education Summer Institute held July 19-21, 2022, in Orlando. In addition, RMTC-D/HH was also invited to collaborate with the Technology and Learning Connections (TLC) and Florida Instructional Materials Center for the Visually Impaired (FIMC-VI) to provide a hands-on assistive technology lab to provide school leaders with resources to make instruction in the classroom more accessible.

Workgroup/Committee Participation

- F.A.S.T. Bias and Sensitivity Item Review Committee Meeting - Two RMTC-D/HH specialists, participated in the F.A.S.T. Bias and Sensitivity Committee in Orlando, Florida. They evaluated reading and math test items for bias for students who are DHH. Through this opportunity, the project is able to ensure that items presented on the annual state assessment for students in Florida are accessible and provide an equal opportunity for students who are D/H.

- DeafTEC Partner Group Spring Advisory Meeting - RMTC-D/HH participates as a member of the group to hear the latest updates from DeafTEC. DeafTEC received a one-year no-cost extension until June 2023. They plan to update their Working Together online training to provide to employers and VR counselors. They will continue with Math Observations in Deaf Education (MODE) webinars. They are planning to finish the Kahn Academy videos this summer and plan to release them this quarter, and looking at funding for other subject areas. The NRSC/DeafTEC math conference will be at NTID on November 7-9, 2022, for free. They are looking for recommendations for additional projects to take on, collaborative partners, and places to present.

- Instructional Materials Review Tool Development Committee Meeting - RMTC-D/HH participated in a development committee to create a rubric for determining the accessibility of curricula, assessments, and/or media used with students in PK-12 settings. This tool will be used by districts to review instructional materials to make sure they are accessible to all students, including those who are DHH, VI, or use alternative and augmentative communication (AAC) devices. Members of the committee included RMTC-D/HH staff, PS/RtI TLC staff, and staff from the National Accessible Educational Materials (AEM) Center. Participation in these events keeps RMTC-D/HH staff abreast of current national trends and initiatives and provides an opportunity for Florida’s students who are DHH to be represented in national discussions.

- Passport to Learning Planning Committee - RMTC-D/HH participates as a member of the Passport to Learning Planning Committee, representing the field of deafness in the development of a statewide professional development professional learning community geared at raising awareness and application of assistive technologies. RMTC-D/HH’s participation ensures that students who are deaf, hard of hearing,
and dual-sensory impaired are represented in the conversations and decisions about assistive technology. June 30, 2022.

**Technology Services Department**
This summer has been amazingly busy with many projects to wrap up 2021-2022 and planning the 2022-2023 year. In addition to our annual cycles for updating and replacing equipment and systems, we implemented voice-over IP phones campus-wide.

**Respectfully Submitted by Shelley Ardis**
Administrator of Outreach and Technology Services