



Florida School for the Deaf & the Blind

Do More. Be More. Achieve More.

September 28, 2023

Dear Parent/Guardian of FSDB Senior:

This is a very exciting year for you and your senior!

Graduation for the Blind Department seniors is tentatively Thursday, May 23, 2024, at noon, and graduation for the Deaf Department seniors is tentatively Friday, May 24, 2024, at 11 a.m. The dates probably will not change, but it is possible that the times will. We will keep you updated and have the definite dates and times before the order for graduation announcements is submitted to the vendor.

FSDB places graduation package orders at the end of November, so we are asking for payments to be submitted before Thanksgiving break by Friday, November 17th. The basic package this year is \$52.00. I have enclosed a separate price list that will also be posted on the senior page at www.fsdbk12.org/senior-information, but the basic graduation package consists of the following:

Graduation, cap, gown and tassel set
Medallion with red, white and blue ribbon

The announcements and name cards are not part of the basic package. If you want the basic package PLUS 25 announcement and 25 name cards, then your cost would be \$114 for the full package. You can order additional announcements, name cards, tassels and medallions. Please see the attached price list for prices on individual items. **IMPORTANT: PAYMENT FOR PACKAGES THAT INCLUDE ANNOUNCEMENTS AND NAME CARDS MUST BE RECEIVED BY NOVEMBER 17TH OR THE ORDER FOR THE ANNOUNCEMENTS & NAME CARDS WILL BE CANCELLED.** This is because the order must be put in early to receive them by spring and payment is non-refundable since the announcements and name cards are customized to the senior and/or the school.

You can pay for the graduation package by cash, check or money order. Please indicate your senior's name on the check or money order made out to the FSDB Graduation Fund and mail it to the school, or your senior can drop it off to me in the McClure Building, Room 119. The mailing address is:

FLORIDA SCHOOL FOR THE DEAF AND THE BLIND
ATTN: SUZI GAUTHIER, MCCLURE BLDG.
207 SAN MARCO AVENUE
ST. AUGUSTINE, FL 32084

Please fill out the attached FSDB Senior Graduation Package Information form and return it to me by November 17, 2023 to provide us with the information to place your order. You may also email me the information.

This letter, the price list and the senior information form will also be posted to www.fsdbk12.org/senior-information, and this website will be updated as new information is received.

In addition, please send in a baby/child photo of your senior as soon as possible. These will be used for the graduation slide show presentation. **Please do not send them to me.** You can upload the picture to www.fsdbk12.org/senior-information. You can also send digital photos for the *Deaf Department* seniors by email to scalad@fsdbk12.org or text them to 724-400-3732. Paper photos can be hand-delivered by your senior to Pope #128. You can also send digital photos for *Blind Department* seniors by email to costello@fsdbk12.org. Paper photos can be hand-delivered to Leslie Costello in the Wilson Music Building, room 108.

Senior portraits are done by our campus photographer, Michael Johnson. You will be able to access your senior's school portrait through an online gallery. The official school photography website (fsdb.zenfolio.com) allows families and students to view, download, and purchase photos easily. Your student will have their own personal gallery, which can only be accessed by having a specific Gallery ID number. Your student's Gallery ID number is their lunch pin. Once the photos have been taken, you can access them as follows:

1. Go to fsdb.zenfolio.com
2. Click on "FIND YOUR PHOTOS"
3. In the "Enter your Gallery ID:" put in student's 5-digit number (same as student's lunch pin number)

If your student does not know their 5-digit lunch pin, please contact your school's administrative assistant. In addition, if your student participates on an athletic team, a school performance, or special event, those pictures will be uploaded to their personal gallery too. If you have questions or seek more information about photos, please contact Michael Johnson, Web/Media Communications Manager, via email at johnsonm@fsdbk12.org.

We will have class ring catalogs soon to give out to the seniors soon. Rings and other graduation items can be ordered online, and we can connect you with vendor representatives by telephone or email if needed.

I will be very happy to answer any questions regarding the graduation packages or class rings. You can contact me at 904-827-2504 or on email at gauthierr@fsdbk12.org.

Sincerely,

Suzi Gauthier
Executive Assistant
Instructional Services

cc: Carol Bogue, Principal, Blind Dept.
Don Curran, Principal, Deaf Dept.
Senior Sponsors: Deaf & Blind Depts.
Parent Services

Graduation Supplies Price List 2024

Basic graduation package..... \$52.00
Package includes:
Graduation cap, gown and tassel set
Medallion with red, white and blue ribbon

Full graduation package..... \$114.00
Package includes:
Graduation cap, gown and tassel set
Medallion with red, white and blue ribbon
25 graduation announcements with envelopes and
25 name cards

IMPORTANT: Orders that include announcements and name cards MUST be paid for by November 17, 2023 so they can arrive on time to be mailed for graduation. These items are non-refundable unless the vendor makes an error, since they are customized with the school and/or senior information. Full graduation packages with announcements and name cards CANNOT be ordered or paid for after November 17, 2023.

Additional announcements..... package of 25 announcements \$50.00
Additional name cards (25-pack) package of 25 name cards \$12.00
Extra souvenir tassel..... \$10.00
Extra medallion \$12.00

You can pay cash or make check or money order out to “FSDB Graduation Fund.” Send to Suzi Gauthier, McClure Building, FSDB, 207 San Marco Avenue, St. Augustine, FL 32084.



2024 FSDB Senior Graduation Package Information

Please return by November 17, 2023

Please fill out the following form and return to Suzi Gauthier as soon as possible via one of the following methods:

Email: gauthierr@fsdbk12.org

Fax: 904-827-2518

Mail: Suzi Gauthier, McClure Bldg., FSDB, 207 San Marco Ave., St. Augustine, FL 32084

This form will give us the information we need to order the graduation caps and gowns and announcements and to print the diplomas with the correct legal names. If you prefer, you can email me this information to my email address above.

LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX (Jr., III, etc.)
PARENT/GUARDIAN EMAIL ADDRESS		HEIGHT	WEIGHT
SIGNATURE			DATE

PLEASE SPELL NAMES EXACTLY AS ON YOUR BIRTH CERTIFICATE & INCLUDE ANY ACCENT MARKS, CAPITALIZATION AND SUFFIXES. This name spelling will be used for your diploma & for graduation announcements, so it needs to be your complete, legal name as it is shown on your birth certificate.

REMINDER: Please submit your baby picture in one of the following ways:

Deaf Dept. and Blind Dept.: Upload to www.fsdbk12.org/senior-information

Deaf Dept. Seniors: Send digital photos by email to scalad@fsdbk12.org or text them to 724-400-3732.

Hard copy photos can be delivered to Deanna Scala, Pope High School, room 108.

Blind Dept. Seniors: Send digital photos by email to costello@fsdbk12.org.

Hard copy photos can be delivered to Leslie Costello, Wilson Music Building, room 108.